

MAHATMA GANDHI UNIVERSITY
KOTTAYAM



EXAMINATION CALENDAR

Published by:

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Controller of Examinations

Mahatma Gandhi University

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MAHATMA GANDHI UNIVERSITY

Dr. JANCY JAMES
Vice-Chancellor

Priyadarshini Hills
Kottayam - 686 560
Kerala State, S. India

MESSAGE

I have great pleasure to release the Examination Calendar 2007. Mahatma Gandhi University has the largest number of affiliated colleges in the State. The University conducts more than 8000 examinations annually. The alarming increase in the number of examinations has raised a big challenge by the Examination wing in adhering to the scheduled dates for the conduct and publication of results of various examinations.

I am sure that the Principals, teachers, students, parents, University employees, the media and the public will extend their unreserved support to the University, so that we may firmly stick to the schedule fixed in the Examination Calendar.

I am expecting co-operation and good will of all concerned for the smooth conduct of the University Examinations .

JANCY JAMES

MAHATMA GANDHI UNIVERSITY

Dr. K. K. Unuskutty
Pro-Vice-Chancellor



Priyadarshini Hills
Kottayam - 686 560

MESSAGE

I am extremely happy to learn that the Examination Calendar 2007 is ready for publication.

We have the credit in conducting the largest number of courses and examinations. This makes extra load to our shoulders but through dedicated and systematic work we can minimize the maximum hardships.

I hopefully wish that this document will be a guideline to the academic community.

I earnestly request the co-operation of all concerned to fulfil the schedule as announced in this Calendar

Let's pledge to fulfil our words.

K. K. UNUSKUTTY

MAHATMA GANDHI UNIVERSITY

Dr. Joseph George
Convenor
Syndicate Standing Committee
on Examinations



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MESSAGE

It is with immense pleasure and with great expectations that I join this venture of releasing the Examination Calendar - 2007 of our University.

Timely conduct of examinations, punctual publication of results and fool proof distribution of mark lists and Degree Certificates must be the top priority of a University. To achieve this goal, everyone involved in the system must work hard with mutual respect and considerations. The future of our students and the credibility of our University must be always in our mind.

I request the University Staff, College Principals, Teachers, Students and all concerned to put in your maximum support and efforts to fulfil this aim.

Prof. Joseph George

MAHATMA GANDHI UNIVERSITY

Dr. Thomas John Mampra
Controller of Examinations



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MESSAGE

While acknowledging the sincere and efficient co-operation extended to conduct the examinations of 2006, I once again present the Examination Calendar for the year 2007 for reference to the Academic Community. The intension behind the publication of the examination Calendar can be materialized with the dedicated and sincere effort of the University Authorities, Principals, teachers, non-teaching staff of the University and affiliated Colleges etc. This year also we can join hands to bring the examination system to the right track. For this prime importance is to be given to evaluation of answer scripts.

All creative and Novel suggestions are welcome. Omissions, mistakes or ambiguity, if any, may please be brought to the notice of the Controller of Examinations.

Dr. Thomas John Mampra

MAHATMA GANDHI UNIVERSITY

कर्मक्षेत्रं कर्मक्षेत्रं २००७

Sl. No.	Name of Examination	Date of Commencement of Examination	Proposed date of publication of results (on or before)
1.	III, II & I Year B.A. Part III Main (including UGC sponsored annual scheme courses)	01-03-2007	III Week of May 2007 for III & II Year and I Week of October 2007 for I Year
2.	III, II & I Year B.Sc. Part III Main (including UGC sponsored annual scheme courses)	01-03-2007	"
3.	III, II & I Year B.Com. Part III Main (including UGC sponsored annual scheme courses)	01-03-2007	"
4.	B.A./B.Sc. Part III (Subsidiary)	19-03-2007	"
5.	B.A./B.Sc. (Model I) Part I & II	02-04-2007	"
6.	B.Com. (Model I) Part I & II	02-04-2007	"
7.	B.A./B.Sc./B.Com. Part I (UGC Sponsored Annual Scheme Courses)	02-04-2007	"
8.	B.A./B.Sc./B.Com. (Voc. Model II) I Semester	27-11-2007	III Week of March 2008
9.	B.A./B.Sc./B.Com. (Voc. Model II) II Semester	10-05-2007	Last Week of August 2007
10.	B.A./B.Sc./B.Com. (Voc. Model II) III Semester	13-11-2007	I Week of March 2008
11.	B.A./B.Sc./B.Com. (Voc. Model II) IV Semester	22-05-2007	I Week of September 2007
12.	B.A./B.Sc./B.Com. (Voc. Model II) V Semester	18-10-2007	I Week of February 2008
13.	B.A./B.Sc./B.Com. (Voc. Model II) VI Semester	01-03-2007	III Week of May 2007
14.	B.A. Communicative English (Triple Main) I Semester	27-11-2007	III Week of March 2008
15.	B.A. Communicative English (Triple Main) II Semester	10-05-2007	Last Week of August 2007
16.	B.A. Communicative English (Triple Main) III Semester	13-11-2007	I Week of March 2008
17.	B.A. Communicative English (Triple Main) IV Semester	22-05-2007	I Week of Sept. 2007
18.	B.A. Communicative English (Triple Main) V Semester	18-10-2007	I Week of Feb. 2008
19.	B.A. Communicative English (Triple Main) VI Semester	01-03-2007	III Week of May 2007
20.	Bachelor of Tourism Studies I Semester	27-11-2007	IV Week of March 2008
21.	Bachelor of Tourism Studies II Semester	10-05-2007	Last Week of August 2007

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
22.	Bachelor of Tourism Studies III Semester	13-11-2007	III Week of March 2008
23.	Bachelor of Tourism Studies IV Semester	12-04-2007	Last Week of July 2007
24.	Bachelor of Tourism Studies V Semester	01-11-2007	I Week of March 2008
25.	Bachelor of Tourism Studies VI Semester	22-03-2007	Last Week of May 2007
26.	B.Sc. Industrial Chemistry I Semester	07-12-2007	I Week of April 2008
27.	B.Sc. Industrial Chemistry II Semester	08-05-2007	I Week of Sept. 2007
28.	B.Sc. Industrial Chemistry III Semester	15-11-2007	I Week of March 2008
29.	B.Sc. Industrial Chemistry IV Semester	09-05-2007	I Week of September 2007
30.	B.Sc. Industrial Chemistry V Semester	16-11-2007	I Week of March 2008
31.	B.Sc. Industrial Chemistry VI Semester	19-04-2007	III Week of July 2007
32.	B. Com (OM & SP) I Semester	27-11-2007	III Week of March 2008
33.	B. Com (OM & SP) II Semester	10-05-2007	Last Week of August 2007
34.	B.Com (OM & SP) III Semester	13-11-2007	III Week of March 2008
35.	B. Com (OM & SP) IV Semester	12-04-2007	Last Week of July 2007
36.	B.Com (OM & SP) V Semester	01-11-2007	I Week of March 2008
37.	B.Com (OM & SP) VI Semester	01-03-2007	III Week of May 2007
38.	BBA/BCA/BBM/B.Sc. Electronics/ B. Sc. Computer Science/B.Sc. Petrochemicals/ B.Sc. Aquaculture/B.Sc. Industrial Fish & Fisheries		
	I Semester	07-12-2007	I Week of April 2008
	II Semester	08-05-2007	I Week of Sept. 2007
	III Semester	15-11-2007	I Week of March 2008
	IV Semester	09-05-2007	I Week of Sept. 2007
	V Semester	16-11-2007	I Week of March 2008
	VI Semester	19-04-2007	III Week of July 2007
39.	BSW/BSc Biotechnology/ BSc Microbiology / BFT/BSc Industrial Microbiology & Zoology/ BSc IT/ B.Sc. Biochemistry/ B.Sc. Environmental Science		
	I Semester	07-12-2007	I Week of April 2008
	II Semester	08-05-2007	I Week of Septemeber 2007
	III Semester	15-11-2007	I Week of March 2008
	IV Semester	09-05-2007	I Week of Sept. 2007
	V Semester	16-11-2007	I Week of March 2008
	VI Semester	19-04-2007	III Week of July 2007
40.	B.Sc. Nursing		
	I Year	10-10-2007	I Week of February 2008
	II Year	07-11-2007	I Week of March 2008
	III Year	09-11-2007	I Week of March 2008
	IV Year	23-11-2007	III Week of March 2008

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
41.	B.Sc. Nursing Post - Basic I Year II Year	11-10-2007 12-10-2007	I Week of February 2008 I Week of February 2008
42.	B.Sc. MRT I Year II Year III Year IV Year	12-09-2007 17-01-2007 18-04-2007 21-03-2007	I Week of Jan 2008 I Week of May 2007 I Week of Aug 2007 I Week of July 2007
43.	B.Sc. MLT I Year II Year III Year IV Year	10-08-2007 05-09-2007 05-10-2007 21-11-2007	I Week of December 2007 I Week of January 2008 I Week of Feb. 2008 Last Week of Feb. 2008
44.	B.Pharm (Regular) I Year II Year III Year IV Year	05-09-2007 24-10-2007 18-09-2007 05-10-2007	I Week of January 2008 I Week of February 2008 I Week of January 2008 I Week of February 2008
45.	B.Pharm (Supplementary) I Year II Year III Year IV Year	01-03-2007 02-03-2007 01-03-2007 02-03-2007	Last Week of June 2007 Last Week of June 2007 Last Week of June 2007 Last Week of June 2007
46.	B.Sc. Medical Microbiology I Year II Year III Year	15-11-2007 27-11-2007 11-04-2007	I Week of March 2008 II Week of March 2008 Last Week of July 2007
47.	B.P.T. I Year II Year III Year IV Year	05-09-2007 18-09-2007 05-10-2007 04-05-2007	I Week of January 2008 II Week of Feb. 2008 Last Week of Jan. 2008 Last Week of Aug. 2007
48.	B. Sc. Biotechnology & Botany (Double Main) I Semester II Semester III Semester IV Semester V Semester VI Semester	27-11-2007 10-05-2007 13-11-2007 12-04-2007 18-10-2007 13-04-2007	III Week of March 2008 Last Week of August 2007 I Week of March 2008 Last Week of July 2007 I Week of Feb. 2008 Last Week of May 2007
49.	B.A./BFA (RLV College of Music and Fine Arts)	01-03-2007	III Week of May 2007
50.	B. A. Multimedia I Semester II Semester III Semester	04-01-2007 05-07-2007 11-01-2007	I Week of May 2007 I Week of Nov. 2007 I Week of May 2007

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)	
51.	IV Semester	13-07-2007	II Week of Nov. 2007	
	V Semester	12-01-2007	I Week of May 2007	
	VI Semester	24-07-2007	Last Week of Nov. 2007	
	B. A. Animation & Graphic Design			
	I Semester	04-01-2007	I Week of May 2007	
	II Semester	05-07-2007	I Week of Nov. 2007	
52.	III Semester	11-01-2007	I Week of May 2007	
	IV Semester	13-07-2007	II Week of Nov. 2007	
	V Semester	12-01-2007	I Week of May 2007	
	VI Semester	24-07-2007	Last Week of Nov. 2007	
	BLISc.			
	I Semester	06-06-2007	I Week of October 2007	
53.	II Semester	21-11-2007	II Week of March 2008	
	B. Ed. (Affiliated Colleges)	03-08-2007	I Week of December 2007	
54.	B. Ed. (School of Pedagogical Sciences)	07-12-2007	I Week of April 2008	
55.	Special B. Ed.	08-08-2007	I Week of December 2007	
56.	LLB (Govt. Law College, Ernakulam)			
	I Semester (5 Year)	13.03.2007	I Week of July 2007	
	II Semester (5 Year)	09.10.2007	I Week of February 2008	
	III Semester (5 Year)	27.03.2007	III Week of July 2007	
	IV Semester (5 Year)	23.10.2007	Last Week of February 2008	
	V Semester (5 Year)	17.04.2007	II Week of August 2007	
	VI Semester (5 Year)	06.11.2007	I Week of March 2008	
	VII Semester (5 Year)	12.06.2007	I Week of October 2007	
	VIII Semester (5 Year)	10.05.2007	I Week of Sept. 2007	
	VIII Semester (5 Year)	04.12.2007	I Week of April 2008	
	IX Semester (5 Year)	20.11.2007	II Week of March 2008	
	X Semester (5 Year)	22.05.2007	III Week of Sept. 2007	
	I Semester (3 Year)	17.04.2007	II Week of August 2007	
	II Semester (3 Year)	06.11.2007	II Week of March 2008	
	III Semester (3 Year)	12.06.2007	I Week of October 2007	
	IV Semester (3 Year)	04.12.2007	I Week of April 2008	
	V Semester (3 Year)	10.05.2007	I Week of Sept. 2007	
	VI Semester (3 Year)	20.11.2007	II Week of March 2008	
	57.	LLB (SILT)		
		5 Year BA LLB (Hons)		
II, IV, VI, VIII & IX Semesters		09.05.2007	I Week of Sept. 2007	
58.	I, III, V, VII & X Semesters	14.11.2007	Last Week of March 2008	
	M.B.B.S.			
	I Professional MBBS (2005 Additional)	07.02.2007	Last Week of May 2007	
	I Professional MBBS (2006 Regular)	04.07.2007	Last Week of October 2007	
	II Professional MBBS (2004 Regular)	18.04.2007	Last Week of July 2007	
	II Professional MBBS (2004 Additional)	24.10.2007	I Week of February 2008	
	III Professional MBBS Part I (2003 Reg)	06.06.2007	Last Week of Sept. 2007	

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
59.	III Professional MBBS Part I (2003 Addl.)	28.11.2007	I Week of March 2008
	III Professional MBBS Part II (2002 Regular)	05.06.2007	I Week of October 2007
	III Professional MBBS Part II (2002 Additional)	14.11.2007	I Week of March 2008
	BDS		
	I BDS (Regular)	14.11.2007	I Week of March 2008
	I BDS (Supplementary)	09.05.2007	I Week of September 2007
	II BDS (Regular)	14.11.2007	I Week of March 2008
	II BDS (Supplementary)	09.05.2007	I Week of September 2007
	III BDS (Regular)	14.11.2007	I Week of March 2008
	III BDS (Supplementary)	09.05.2007	I Week of September 2007
	IV BDS Part I (Regular)	14.11.2007	I Week of March 2008
IV BDS Part I (Supplementary)	09.05.2007	I Week of September 2007	
IV BDS Part II (Regular)	09.05.2007	I Week of September 2007	
IV BDS Part II (Supplementary)	14.11.2007	I Week of March 2008	
60.	BHMS		
	I BHMS	27.04.2007	I Week of September 2007
	II BHMS	07.09.2007	I Week of January 2008
	III BHMS	20.06.2007	I Week of November 2007
IV BHMS	27.07.2007	I Week of November 2007	
61.	BAMS		
	I Professional BAMS (Regular)	04.07.2007	I Week of November 2007
	II Professional BAMS (Regular)	15.11.2007	Last Week of March 2008
	III Professional BAMS (Regular)	04.07.2007	I Week of November 2007
	I Professional BAMS (Supplementary)	16.11.2007	Last Week of March 2008
	II Professional BAMS (Supplementary)	06.07.2007	I Week of November 2007
III Professional BAMS (Supplementary)	16.11.2007	Last Week of March 2008	
62.	B.Tech		
	I to VIII Semesters	10.07.2007	Last Week of Nov. 2007
	I to VIII Semesters	11.12.2007	I Week of April 2008
63.	Advanced Diploma in Mass Communication & Video Production		
	I Year } II Year } III Year }	01.03.2007	III Week of May 2007 for III and II Year and I Week of October 2007 for I Year
64.	Advanced Diploma in Archeology and Museology		
	I, II, and III Year	01.03.2007	"

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
65.	M.A./M.Sc./M.Com. I Semester II Semester III Semester IV Semester	07-12-2007 06-06-2007 21-11-2007 18-05-2007	I Week of May 2008 Last Week of October 2007 II Week of April 2008 Last Week of August 2007
66.	M.A./MFA (RLV College of Music and Fine Arts)	20.04.2007	I Week of August 2007
67.	M.A. Cinema and Television I Semester II Semester III Semester IV Semester	05-01-2007 06-07-2007 17-01-2007 20-07-2007	I Week of May 2007 I Week of Nov. 2007 III Week of May 2007 I Week of Nov. 2007
68.	MTA I Semester II Semester III Semester IV Semester	07-12-2007 06-06-2007 21-11-2007 18-05-2007	I Week of May 2008 Last Week of October 2007 II Week of April 2008 Last Week of August 2007
69.	MBA I Semester II Semester III Semester IV Semester	07-02-2007 08-08-2007 27-02-2007 12-09-2007	II Week of June 2007 II Week of Dec. 2007 II Week of July 2007 Last Week of Dec. 2007
70.	MHRM I Semester II Semester III Semester IV Semester	30-10-2007 13-03-2007 31-10-2007 14-03-2007	I Week of March 2008 I Week of July 2007 I Week of March 2008 I Week of July 2007
71.	MSW I Semester II Semester III Semester IV Semester	24-10-2007 11-04-2007 14-11-2007 12-04-2007	I Week of Feb. 2008 II Week of August 2007 I Week of March 2008 II Week of August 2007
72.	MCA (Affiliated Colleges) I Semester II Semester III Semester IV Semester V Semester VI Semester (Project & Viva)	21-02-2007 18-09-2007 21-03-2007 05-10-2007 11-04-2007 11-10-2007	II Week of June 2007 I Week of Dec. 2007 Last Week of July 2007 I Week of Feb. 2008 I Week of August 2007 II Week of January 2008
73.	MCA (STAS) I Semester II Semester III Semester IV Semester V Semester VI Semester	21-02-2007 18-09-2007 21-03-2007 05-10-2007 11-04-2007 11-10-2007	II Week of June 2007 I Week of Dec. 2007 II Week of July 2007 I Week of Feb. 2008 I Week of August 2007 II Week of January 2008

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
74.	M. Sc. Fishery Biology & Aquaculture (SALS) I Semester II Semester III Semester IV Semester	17-01-2007 20-07-2007 13-02-2007 04-07-2007	I Week of May 2007 I Week of Nov. 2007 I Week of June 2007 Last Week of Oct. 2007
75.	M. Sc. Applied Statistics with Computer Applications (MSc. OR & CA) I Semester II Semester III Semester IV Semester	07-12-2007 16-05-2007 21-11-2007 20-04-2007	I Week of May 2008 I Week of Oct. 2007 II Week of April 2008 I Week of Aug. 2007
76.	MSc. Biotechnology / Microbiology / Biochemistry I Semester II Semester III Semester IV Semester	07-12-2007 06-06-2007 21-11-2007 18-05-2007	I Week of May 2008 Last Week of Oct. 2007 II Week of April 2008 Last Week of Aug. 2007
77.	M. Sc. Computer Science I Semester II Semester III Semester IV Semester	07-12-2007 06-06-2007 21-11-2007 18-05-2007	I Week of May 2008 Last Week of Oct. 2007 II Week of April 2008 Last Week of Aug. 2007
78.	M. Sc. Electronics I Semester II Semester III Semester IV Semester	07-12-2007 06-06-2007 21-11-2007 18-05-2007	I Week of May 2008 Last Week of Oct. 2007 II Week of April 2008 Last Week of Aug. 2007
79.	M. Sc. Applied Electronics and Computer Technology II Semester IV Semester	11-09-2007 12-09-2007	I Week of Jan. 2008 I Week of Jan. 2008
80.	M. Sc. IT/ ITCC I Semester II Semester III Semester IV Semester	07-03-2007 05-09-2007 02-02-2007 08-08-2007	Last Week of June 2007 Last Week of Dec. 2007 Last Week of May 2008 Last Week of Nov. 2007
81.	M. Sc. Food Science and Technology I Semester II Semester III Semester IV Semester	07-02-2007 08-08-2007 15-02-2007 17-08-2007	I Week of June 2007 I Week of Dec. 2007 I Week of June 2007 I Week of Dec. 2007
82.	M. Sc. Plant Biotechnology I Semester II Semester	17-01-2007 11-07-2007	I Week of May 2007 I Week of Nov. 2007

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
83.	III Semester	14-03-2007	I Week of July 2007
	IV Semester	12-09-2007	Last Week of Dec. 2007
84.	M. Sc. Applied Fisheries & Aquaculture		
	I Semester	03-01-2007	Last Week of April 2007
	II Semester	06-06-2007	I Week of Nov. 2007
	III Semester	4-01-2007	Last Week of April 2007
85.	M. Sc. Aquaculture and Fish Processing		
	I Semester	03-01-2007	Last Week of April 2007
	II Semester	06-06-2007	I Week of Nov. 2007
	III Semester	04-01-2007	Last Week of April 2007
86.	M.Sc. Bioinformatics		
	I Semester	17-01-2007	I Week of May 2007
	II Semester	11-07-2007	I Week of Nov. 2007
	III Semester	14-03-2007	I Week of July 2007
87.	MSc. Applied Microbiology		
	I Semester	03-01-2007	Last Week of April 2007
	II Semester	06-06-2007	I Week of Nov. 2007
	III Semester	04-01-2007	Last Week of April 2007
88.	M.Sc. Clinical Nutrition and Dietetics		
	I Semester	03-01-2007	Last Week of April 2007
	II Semester	06-06-2007	I Week of Nov. 2007
	III Semester	04-01-2007	Last Week of April 2007
89.	M. Sc. Computer Engineering and Network Technology		
	I Semester	20-02-2007	I Week of June 2007
	II Semester	08-08-2007	I Week of December 2007
	III Semester	07-03-2007	I Week of July 2007
90.	M. Sc. Biostatistics		
	I Semester	17-01-2007	I Week of May 2007
	II Semester	11-07-2007	I Week of Nov. 2007
	III Semester	14-03-2007	I Week of July 2007
91.	M. Sc. Environmental Sciences		
	I Semester	17-01-2007	I Week of May 2007
	II Semester	11-07-2007	I Week of Nov. 2007
	III Semester	14-03-2007	I Week of July 2007
91.	M. Sc. Nursing		
	I Semester	04-07-2007	I Week of Nov. 2007

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
92.	II Semester III Semester IV Semester MJC I Semester II Semester III Semester IV Semester	03-01-2007 20-06-2007 12-12-2007 03-05-2007 01-11-2007 04-05-2007 02-11-2007	I Week of May 2007 I Week of Oct. 2007 Last Week of April 2008 I Week of Sept. 2007 I Week of March 2008 I Week of Sept. 2007 I Week of March 2008
93.	MLISc. I Semester II Semester	18-04-2007 05-10-2007	I Week of August 2007 Last Week of January 2008
94.	LLM (Govt. Law College, Ernakulam) I Semester II Semester	26-06-2007 11-12-2007	I Week of October 2007 I Week of April 2008
95.	M. Pharm I Year II Year (Project evaluation & Viva)	12-09-2007 26-09-2007	I Week of January 2008 I Week of January 2008
96.	PGDAHS I Semester II Semester	10-10-2007 11-04-2007	I Week of Feb. 2008 I Week of Aug. 2007
97.	Post Graduate Diploma in Medical Instrumentation I Semester II Semester	10-10-2007 11-04-2007	I Week of Feb. 2008 I Week of Aug. 2007
98.	MD / MS	11-04-2007 12-09-2007	I Week of Aug. 2007 I Week of Jan. 2008
99.	DM / MCH	14-08-2007 13-02-2007	I Week of Dec. 2007 I Week of June 2007
100.	Master of Applied Science Examination in Medical Documentation I Semester II Semester III Semester IV Semester	09-05-2007 14-11-2007 25-05-2007 19-01-2007	I Week of Sept. 2007 I Week of March 2008 Last Week of Sept. 2007 I Week of May 2007
101.	Master of Applied Science Examination in Medical Biochemistry I Semester II Semester III Semester IV Semester	27-06-2007 07-02-2007 05-09-2007 10-04-2007	I Week of Oct. 2007 I Week of June 2007 Last Week of Dec. 2007 Last Week of July 2007

Sl. No.	Name of Examination	Date of Commencement of Exam.	Proposed date of publication of results (on or before)
102.	Master of Applied Science Examination in Bio Medical Instrumentation I Semester II Semester III Semester IV Semester	14-03-2007 10-01-2007 08-08-2007 23-01-2007	I Week of July 2007 I Week of May 2007 I Week of Dec. 2007 II Week of May 2007
103.	M.Sc. Medical Microbiology Final Year	18-09-2007	I Week of January 2008
104.	M.Sc. Anatomy I Year II Year	05-10-2007 12-09-2007	Last Week of Jan. 2008 I Week of January 2008
105.	MHA / MPH I Semester II Semester III Semester IV Semester	28-03-2007 10-10-2007 20-04-2007 24-10-2007	II Week of July 2007 I Week of Feb. 2008 I Week of Aug. 2007 I Week of Feb. 2008
106.	MPT Final Examination	03-08-2007	I Week of Dec. 2007
107.	M. Tech. I Semester (2006 Admission) II Semester (2006 Admission) III Semester (2005 Admission) IV Semester (2004 Admission) IV Semester (2005 Admission)	11-04-2007 10-10-2007 03-04-2007 27-03-2007 17-10-2007	I Week of August 2007 I Week of Feb. 2008 Last Week of July 2007 I Week of July 2007 Last Week of Jan. 2008
108.	Off Campus Examinations	26-04-2007	I Week of August 2007

The dates prescribed in this document are tentative and subject to modifications. The University will not be responsible for any loss or damage suffered by anyone due to modifications effected in the Examination Calendar. Omissions, mistakes or ambiguity, if any, may please be brought to the notice of the Controller of Examinations.

Sd/-

P. D. Hills
03-01-2007

DR. M. THOMAS JOHN
CONTROLLER OF EXAMINATIONS

MAHATMA GANDHI UNIVERSITY Kottayam

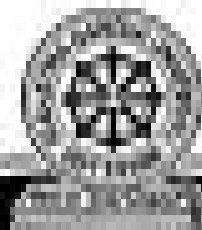


2006		2007	
1	2	1	2
3	4	3	4
5	6	5	6
7	8	7	8
9	10	9	10
11	12	11	12
13	14	13	14
15	16	15	16
17	18	17	18
19	20	19	20
21	22	21	22
23	24	23	24
25	26	25	26
27	28	27	28
29	30	29	30
31		31	

EXAMINATION CALENDAR

2007

2006		2007	
1	2	1	2
3	4	3	4
5	6	5	6
7	8	7	8
9	10	9	10
11	12	11	12
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19	20	19	20
21	22	21	22
23	24	23	24
25	26	25	26
27	28	27	28
29	30	29	30
31		31	



List of Examination Centres

Arts and Science Colleges

Sl. No.	Name of Centre	Centre No.
Aided Colleges		
1.	Al-Ameen College, Edathala North P. O., Aluva - 683 564	47
2.	Alphonsa College, Pala - 686 574	2
3.	Aquinas College, Edacochin - 682 006	46
4.	Assumption College, Changanacherry - 686 101	3
5.	B. C. M. College, Kottayam - 686 001	5
6.	Baselius College, Kottayam - 686 001	4
7.	Baselius Poulse II Catholicose College, Piravam - 686 664	96
8.	Bharat Matha College, Trikkakara, Ernakulam - 682 021	28
9.	Bishop Abraham Memorial College, Thuruthicaud - 689 597	64
10.	Bishop Kurialacherry College For Women, Amalagiri P. O., Kottayam - 686 036	17
11.	C. M. S. College, Kottayam - 686 001	6
12.	Catholicate College, Pathanamthitta - 689 645	66
13.	Cochin College, Cochin - 682 002	43
14.	D. B. Pampa College, Parumala, Pathanamthitta - 689 626	67
15.	Devamatha College, Kuruvilangad, Kottayam - 686 633	7
16.	Devaswom Board College, Thalayolaparambu, Kottayam - 686 605	12
17.	Government College, Kattappana, Idukki - 685 508	56
18.	Government College, Oliapuram P. O., Manimalakunnu, Koothattukulam - 686 679	45
19.	Government College, Munnar, Idukki - 685 612	110
20.	Government College, Nattakom, Kottayam - 686 013	1
21.	Government College, Tripunithura, Ernakulam - 682 301	35
22.	Government Sanskrit College, Tripunithura, Ernakulam - 682 301	48
23.	Henry Baker College, Melukavu, Kottayam - 686 652	19
24.	Kuriakose Elias College, Mannanam, Kottayam - 686 561	8
25.	Kuriakose Gregorios College, Pampady, Kottayam - 686 502	20
26.	M. E. S. College, Marampally, North Vazhakulam, Aluva, Ernakulam - 683 107	98
27.	M. E. S. College, Nedumkandam, Idukki - 685 553	59
28.	Maharajas College, Ernakulam - 682 011	27
29.	Mar Athanasius College, Kothamangalam, Ernakulam - 686 666	31
30.	Mar Thoma College for Women, Perumbavoor, Ernakulam - 683 542	53
31.	Mar Thoma College, Tiruvalla, Pathanamthitta - 689 103	62
32.	Marian College, Kuttikanam, Idukki - 685 531	108
33.	Morning Star Home Science College, Angamali, Ernakulam - 683 573	29
34.	N. S. S. College, Rajakumari, Idukki - 685 619	109
35.	N. S. S. Hindu College, Changanacherry, Kottayam - 686 102	9
36.	Newman College, Thodupuzha, Idukki - 685 585	55
37.	Nirmala College, Muvattupuzha, Ernakulam - 686 661	30
38.	Pavanatma College, Murrickasserry, Idukki - 685 604	58
39.	Rajagiri College of Social Sciences, Kalamassery, Ernakulam - 683 104	44
40.	S. B. College, Changanacherry, Kottayam - 686 101	11
41.	S. H. College, Thevara, Ernakulam - 682 013	32
42.	S. N. M. College, Maliankara, Ernakulam - 683 516	39
43.	S. S. V. College, Valayanchirangara, Perumbavoor, Ernakulam - 683 556	40
44.	Sahodaran Ayyappan Smaraka S. N. D. P. College, Konni, Pathanamthitta - 689 649	120
45.	Sree Sankara College, Kalady, Ernakulam - 683 574	33
46.	Sree Vidyadhi Raja N. S. S. College, Vazhoor, Kottayam - 686 505	15
47.	St. Albert's College, Ernakulam - 682 018	34
48.	St. Aloysius College, Edathua, Alappuzha - 689 573	60
49.	St. Dominic's College, Kanjirappally, Kottayam - 686 512	16
50.	St. George's College, Aruvithura, Kottayam - 686 122	10

Sl. No.	Name of Centre	Centre No.
51.	St. Joseph's College, Moolamattom, Idukki - 685 591	57
52.	St. Mary's College, Malam P. O., Manarcaud, Kottayam - 686 031	21
53.	St. Paul's College, Kalamasserry, Ernakulam - 683 503	38
54.	St. Peter's College, Kolencherry, Ernakulam - 682 311	36
55.	St. Stephen's College, Uzhavoor, Kottayam - 686 634	13
56.	St. Teresa's College, Ernakulam - 682 011	41
57.	St. Thomas College, Kozhencherry, Pathanamthitta - 689 641	63
58.	St. Thomas College, Pala, Kottayam - 686 574	14
59.	St. Thomas College, Ranni, Pathanamthitta - 689 673	65
60.	St. Xavier's College for Women, Aluva, Ernakulam - 683 101	37
61.	St. Xavier's College, Kothavara, Vaikom, Kottayam - 686 607	18
62.	U. C. College, Alwaye, Ernakulam - 683 102	42
63.	Sree Narayana Arts & Science College, Kumarakom, Kottayam	217
Unaided Colleges		
1.	Al-Azhar College of Arts and Science, Thodupuzha East P. O., Idukki	173
2.	Baselios Poulouse Second College, Piramadom, Ernakulam - 686 667	186
3.	Bishop Vayalil Memorial Holy Cross College, Cherpunkal P. O., Kottayam - 686 584	77
4.	Chinmaya Vidhya Peet, Varriam Road, Ernakulam	170
5.	College of Applied Sciences (IHRD), Kattappana, Idukki	100
6.	College of Applied Sciences (IHRD), Kuttikanam, Peerumedu, Idukki - 685 508	112
7.	College of Applied Sciences (IHRD), Mallappally West, Pathanamthitta	121
8.	College of Applied Sciences (IHRD), Njeezhoor P. O., Kaduthuruthy, Kottayam	89
9.	College of Applied Sciences (IHRD), Puthuppally, Kottayam	81
10.	College of Applied Sciences (IHRD), Thodupuzha, Idukki	114
11.	College of Applied Sciences (IHRD), Tiruvalla, Pathanamthitta	178
12.	D. B. College, Keezhoor, Thalayolaparambu, Kottayam	187
13.	D. C. School of Management and Technology, Pullikkanam, Vagamon - 685 503	175
14.	Ettumanoorappan College, Choorakulangara, Ettumanoor, Kottayam - 686 631	78
15.	H. M. Arts and Science College, Randarkara, Muvattupuzha, Ernakulam	165
16.	Holy Cross Educational Trust College, Puttady, Udumbanchola, Idukki	174
17.	Ilahia College of Arts and Science, Pezhakkappilly, Muvattupuzha, Ernakulam - 686 674	97
18.	Indira Gandhi College of Arts and Science, Nellikuzhi P. O., Kothamangalam, Ernakulam - 686 691	168
19.	Jai Bharat Arts and Science College, Chelakulam, Vengola P. O., Perumbavoor, Ernakulam	164
20.	Kesari Arts and Science College, Kesari Road, N. Paravoor, Ernakulam - 683 513	167
21.	M. E. S. College, Propose P. O., Erumeli, Kottayam - 686 509	80
22.	M. E. S. College, Kunnukara, Aluva, Ernakulam - 683 524	188
23.	Malik Deenar Arts & Science College, Adivadu, Pallarimangalam P. O., Pothanicadu (Via), Muvattupuzha, Ernakulam - 686 671	189
24.	Mannam Memorial N. S. S. College, Konni, Pathanamthitta	177
25.	Mar Augustinose College, Ramapuram, Kottayam - 686 576	79
26.	Mar Baselios College, Adimaly, Idukki - 685 561	190
27.	P. G. Radhakrishnan Memorial S. N. College, Kumarakom, Kottayam	176
28.	Presentation College of Applied Sciences, Manacherikunnu, Puthenvelikara P. O., Ernakulam - 683 594	171
29.	Seth Ram Bahadur Singh Gujarathi College, Gujarathi Road, Kochi - 682 002	172
30.	Siena College of Professional Studies, Perumpadappu, Palluruthi P. O., Kochi - 682 002	169
31.	Sree Narayana Arts & Science College, Kedamangalam, N. Paravur, Ernakulam - 683 513	191
32.	St. Mary's College for Women, Paliakara, Tiruvalla, Pathanamthitta - 689 101	180
33.	Swami Saswathikananda College, Poothotta, Ernakulam	166
34.	V. N. S. College of Arts and Science, Konni, Pathanamthitta	181
35.	Viswabrahmana College, Vechoochira, Pathanamthitta	179
36.	Yeldo Mar Baselious College, Sophia Park, Kothamangalam, Ernakulam - 686 691	192
37.	Prince Marthanda Varma College of Arts & Science, Peringara Thiruvalla	209

Sl. No.	Name of Centre	Centre No.
38.	Believers Church Arts & Science College, Manjadi P.O. Thiruvalla	210
39.	St.Gits College of Applied Sciences, Pathamuttom, Kottayam	211
40.	St.Joseph's College of Communication, Kurisummoodu P.O.Changanacherry	212
41.	Bishop Speechly Arts & Science College, Pallom, Kottayam	218
42.	Mar Elias College, Kottappady, Kothamangalam	219
43.	Knanaya College for Advanced studies, Veliyanadu, Kunnamkeri P.O.,Changanacherry	220
44.	St.Thomas Arts & Science College, Patriarchal Centre, Puthenkurizu P.O.Ernakulam	221
45.	Rajagiri College of Management & Applied Sciences, Rajagiri valley, Kakkanad, Kochi-682 039	222
46.	MES College for Advanced Studies, Marampally, Aluva	223
47.	St.Gregorious College of Social Science, Parumala, Mannar	224
48.	PGM College, Devagiri P.O. Kangazha	225
49.	Girideepam Institute of Advanced Learning, Vadavathoor, Kottayam	226
50.	Carmel College of Arts & Science, Perunadu, Ranni	227
51.	Nirmala Arts & Science College, Thalacodu P.O., Mulamthuruthy	255
Education - Training Colleges		
Aided Colleges		
1.	Mount Carmel Training College, Kottayam - 686 004	22
2.	N. S. S. Training College, Changanacherry, Kottayam - 686 102	23
3.	S. N. M. Training College, Moothakunnam, Ernakulam - 683 516	50
4.	St. Joseph's Training College for Women, Ernakulam - 682 035	54
5.	St. Joseph's Training College, Mannanam, Kottayam - 686 561	24
6.	St. Thomas Training College, Pala, Kottayam - 686 575	25
7.	Titus II Teachers College, Tiruvalla, Pathanamthitta - 689 101	61
Unaided Colleges		
1.	Avila College of Education, Edacochin, Ernakulam - 682 006	92
2.	H. M. Training College, Randarkara, Muvattupuzha, Ernakulam - 686 673	93
3.	Mangalam College of Education, Ettumanoor, Kottayam - 686 631	75
4.	Mar Severios Memorial Training College, Chengaroor, Pathanamthitta - 689 594	119
5.	Mar Thoma Teachers Training College, Edakulam, Ranni, Pathanamthitta- 689 672	118
6.	Patriarch Ignatius Zakha I Training College, Malecruz, Puthencruz Ernakulam - 682 308	95
7.	S. N. D. P. Yogam Training College, Adimaly, Idukki - 685 561	107
8.	Sahodaran Ayyappan Memorial Training College, Puthen Kavu, Puthotta, Ernakulam - 682 307	94
9.	Sree Narayana College of Education, Muvattupuzha, Ernakulam	193
10.	St. John the Baptist College of Education, Nedumkunnam, Changanacherry, Kottayam - 686 542	76
11.	St. Mary's Training College, Karikode P. O., Peruva, Kottayam	139
12.	Nirmala Sadan Training College for Special Education, Muvattupuzha (Special B. Ed.)	194
13.	Labour India Educational Society, Teachers Training College, Marangattupally, Kottayam	228
14.	Nirmala Training College, Thalacode, Mulamthuruthy (Via) Ernakulam	229
15.	St.Peter's Training College, Kolenchery, Ernakulam	230
16.	St.Thomas B.Ed Training College, Mylacomp, Thodupuzha	231
17.	St.Xaviers Training College for Women, Aluva	232
18.	Holy Cresnet College of Education, South Vazhakulam P.O. Aluva-638 105	233
19.	HDPY College of Education, Mattapuram P.O. Mannam	234
20.	Indira Gandhi Training College, Kothamangalam	235
21.	National College of Teacher Education, Vengola, Perumbavoor	236
22.	St.Mary's Women's College of Teacher Education, Paliakara, Tiruvalla	237
23.	Sankaramangalam Training College, Kaviyoor P.O. Tiruvalla	238
24.	SVG Training College, Kidangannur, Nalkalikkal P.O. Aranmula	239
25.	Adi Sankara Training College, Sankar Nagar, Mattoor, Kalady P.O.Ernakulam	240
26.	Al-Azhar Training College, Thodupuzha	241
27.	MES Training College, Edathala, Aluva	242
28.	Porukara College of Education, Champakulam, Alappuzha	243
29.	Sree Narayana Training College, Okkal P.O. Ernakulam	244
30.	Mar Baselious Training College, Kothamangalam College P.O. Ernakulam	245
31.	St. John the Baptist College of Special Education, Nedumkunnam	249

Sl. No.	Name of Centre	Centre No.
Engineering Colleges		
Aided Colleges		
1.	Government College of Engineering, Painavu, Idukki	116
2.	Mar Athanasius College of Engineering, Kothamangalam, Ernakulam - 686 666	51
3.	Rajiv Gandhi Institute of Technology, Velloor, Kottayam - 686 501	70
Unaided Colleges		
1.	Adi Shankara Institute of Engineering and Technology, Sankar Nagar, Kalady, Ernakulam	105
2.	Amaljyothi Engineering College, Koovappally, Kanjirappally, Kottayam - 686 507	82
3.	Carmel Engineering College, Koonamkara P. O., Perinadu, Ranni, Pathanamthitta - 689 711	143
4.	Federal Institute of Science and Technology, Hormis Nagar, Mookannoor P. O., Angamaly, Ernakulam - 683 574	142
5.	Ilahia College of Engineering and Technology, Mulavoor P. O., Muvattupuzha Ernakulam - 686 673	140
6.	K. M. E. A. Engineering College, Edathala, Aluva, Ernakulam	146
7.	Mangalam College of Engineering, Vettimukal P. O., Ettumanoor, Kottayam - 686 631	144
8.	Mar Baselius Christian College of Engineering & Technology, Peerumedu, Idukki - 685 531	115
9.	Matha College of Engineering and Technology, Manakkappady, North Parur, Ernakulam	195
10.	Mount Zion College of Engineering, Kadammanitta P. O., Pathanamthitta	123
11.	Musaliar College of Engineering and Technology, Kumbazha, P. B. No. 7, Pathanamthitta - 689 653	148
12.	Rajagiri College of Engineering and Technology, Kakkanad P. O., Cochin - 682 030	102
13.	S. C. M. S. School of Engineering Technology, Vidyanagar, Palisserry, Karukutty P. O., Ernakulam - 683 582	103
14.	S. N. Gurukulam College of Engineering, Kadayiruppu P. O., Kolencherry, Ernakulam - 682 311	149
15.	S. N. M. Institute of Management and Technology, Maliankara P. O., Moothakunnam, Ernakulam - 683 516	145
16.	Saint Gits College of Engineering, Kottukulam Hills, Pathamuttam P. O., Kottayam	147
17.	St. Joseph's College of Engineering and Technology, Choondacherry P. O., Pala - 686 579	141
18.	Viswajyoti College of Engineering and Technology, Vazhakulam P. O., Muvattupuzha, Ernakulam - 686 670	104
19.	University College of Engineering, Muttom P. O., Thodupuzha, Idukki	83(c)
Law College		
Aided College		
1.	Government Law College, Ernakulam - 682 011	49
Medical Colleges		
Aided College		
1.	Medical College, Gandhinagar P. O., Kottayam - 686 008	26
Unaided Colleges		
1.	Malankara Orthodox Syrian Church Medical College, Kolencherry P. O., Ernakulam	196
2.	Pushpagiri Medical College, Pushpagiri Institute of Medical Science and Research Centre, Tiruvalla, Pathanamthitta	152
Homoeo Colleges		
Aided Colleges		
1.	Athurasramam N. S. S. Homoeo Medical College, Kurichi P. O., Kottayam - 686 532	68
2.	Dr. Padiyar Memorial Homoeo College, Chottanikkara, Ernakulam - 682 312	99
Ayurveda Colleges		
Aided College		
1.	Government Ayurveda College, Dhanwanthari Nagar, Tripunithura, Ernakulam - 682 301	52
Unaided Colleges		
1.	Nangelil Ayurveda College, Nellikuzhi P. O., Kothamangalam, Ernakulam	153
2.	Sahyadri Institute of Ayurvedic Pharmaceutical Sciences, Peerumade, Idukki	197
Dental Colleges		
Aided College		
1.	Government Dental College, Medical College Campus, Gandhinagar P. O., Kottayam	137
Unaided Colleges		
1.	Mar Baselios Dental College, Kothamangalam, Ernakulam	150
2.	Annoor Dental College, Puthuppady, Muvattupuzha	216
3.	St. Gregorious Dental College, Chelad, Kothamangalam	215
4.	Pushpagiri College of Dental Sciences, Tiruvalla	250

Sl. No.	Name of Centre	Centre No.
Paramedical / B.Pharm. Colleges		
Unaided Colleges		
1.	Nazareth College of Pharmacy, Othara, Thiruvalla	206
2.	Nirmala College of College Pharmacy, Muvattupuzha	207
3.	Puzhpagiri College Pharmacy, Perumthuruthy, Thiruvalla	208
4.	Chemist College of pharmacy, Varikoli, Ernakulam	251
5.	Little Flower Institute of Medical Science & Research Centre, Angamaly	253
6.	Medical Trust Institute of Medical Sciences, Ernakulam	254
Nursing Colleges		
Aided College		
1.	Government College of Nursing, Medical College Campus, Gandhinagar P. O., Kottayam	69
Unaided Colleges		
1.	Carithas College of Nursing, Carithas Hospital, Thellakom P. O., Kottayam	186
2.	College of Nursing, Little Flower Institute of Medical Science and Research, Angamaly, Ernakulam	162
3.	College of Nursing, Medical Trust Hospital, M. G. Road, Ernakulam	163
4.	Holy Family College of Nursing, Muthalakodam P. O., Thodupuzha, Idukki	198
5.	Lissie College of Nursing, Lissie Hospital, Ernakulam	161
6.	Lourde's College of Nursing, Lourde's Hospital, Ernakulam	154
7.	Mar Baselios College of Nursing, Mar Baselios Medical Mission Hospital, Kothamangalam Ernakulam	199
8.	Muthoot College of Nursing, Kozhencherry, Pathanamthitta	200
9.	Pushpagiri College of Nursing, Pushpagiri Hospital, Tiruvalla, Pathanamthitta	158
10.	Samaritan College of Nursing, Samaritan Hospital, Pazhanganad, Aluva, Ernakulam	155
11.	San Joe College of Nursing, Perumbavoor, Ernakulam	201
12.	St. Gregorious College of Nursing, Parumala, Pathanamthitta	202
13.	St. John's College of Nursing, Kattappana, Idukki	203
14.	St. Joseph's College of Nursing, St. Joseph's Hospital, Dharmagiri, Kothamangalam, Ekm.	156
15.	St. Thomas College of Nursing Chethipuzha, Changanacherry, Kottayam	160
16.	Theophilus College of Nursing, M. G. D. M. Hospital, Kangazha, Kottayam	159
17.	Thiruvalla Medical Mission College of Nursing, Tiruvalla	213
18.	Indira Gandhi Co-operative Nursing College, Kadavanthara, Ernakulam	246
19.	Mar Sleeva College of Nursing, Cherpunkal, Pala	247
20.	MOSC Medical Mission College of Nursing, Kolenchery	252
M. C. A. / M. B. A. Colleges		
Unaided Colleges		
1.	De Paul Institute of Science & Technolgy, Angamaly, Ernakulam (M. C. A.)	182
2.	Krishthujyothi College of Management and Technology, Chethipuzha, Changanacherry, Kottayam (M. C. A.)	184
3.	M. A. College for Advanced Studies, Tholasserry, Tiruvalla, Pathanamthitta (M. B. A., M. C. A.)	138
4.	Santhigiri College of Computer Sciences, Vazhithala P. O., Thodupuzha, Idukki (M. C. A.)	183
5.	Sree Narayana Guru Institute of Science and Technology, Thekkethazham, Mannam P. O., N. Parur, Ernakulam (M. B. A., M. C. A.) 683 520	204
6.	St. John's College, Thottupuram, Prakkanam P. O., Pathanamthitta (M. C. A.)	205
7.	S.C.M.S. School of Technology & Management, Muttom, Aluva	214
8.	Marthoma College of Management & Technology, Perumbavoor (MBA)	248
Music & Fine Arts College		
Aided College		
1.	R. L. V. College of Music and Fine Arts, Tripunithura, Ernakulam	101
REGULAR SCHOOLS OF THE UNIVERSITY		
1.	School of Behavioural Sciences, P. D. Hills P. O., Kottayam	126
2.	School of Bio-Sciences, P. D. Hills P. O., Kottayam	127
3.	School of Chemical Sciences, P. D. Hills P. O., Kottayam	128
4.	School of Computer Sciences, P. D. Hills P. O., Kottayam	129

Sl. No.	Name of Centre	Centre No.
5.	School of Environmental Sciences, Thevara Building, Gandhinagar, Kottayam	84
6.	School of Pure & Applied Physics, P. D. Hills P. O., Kottayam	130
7.	School of Letters, P. D. Hills P. O., Kottayam	131
8.	School of Gandhian Thought & Development Studies, P. D. Hills P. O., Kottayam	132
9.	School of International Relations, P. D. Hills P. O., Kottayam	133
10.	School of Social Sciences, Pullarikunnu, Malloosserry P. O., Kottayam	134
11.	School of Indian Legal Thought, Suryakaladi Hills, Nattassery P. O., Kottayam	87
12.	School of Management & Business Studies, P. D. Hills P. O., Kottayam	135
13.	School of Pedagogical Science, P. D. Hills P. O., Kottayam	136
14.	School of Distance Education, P.D.Hills P.O. Kottayam	E.86
SELF FINANCING SCHOOLS		
I	<u>SCHOOL OF MEDICAL EDUCATION</u> , Gandhinagar P. O., Kottayam. (H. Q.)	A. 85
	Regional Centres:	
1.	School of Medical Education, Cheruvandoor Campus, Ettumanoor, Kottayam	85 (a)
2.	School of Medical Education, Puthuppally Campus, Rubber Board P. O., Kottayam	85 (b)
3.	School of Medical Education, Little Flower Campus, Angamaly, Ernakulam	85 (c)
4.	School of Medical Education, Lissie Medical Centre, Ernakulam	85 (d)
5.	School of Medical Education, Medical Trust Hospital Campus, Thevara Road, Ernakulam	86 (e)
II	<u>SCHOOL OF TECHNOLOGY & APPLIED SCIENCES</u> , Pullarikunnu P. O., Kottayam (H. Q.)	B. 83
	Regional Centres:	
1.	School of Technology & Applied Sciences, Edappally, Ernakulam	83 (a)
2.	School of Technology & Applied Sciences, Govt. H. S. Campus, Chuttippara, Pathanamthitta	83 (b)
3.	School of Technology & Applied Sciences, University College of Engineering, Thodupuzha	83 (c)
4.	School of Applied Life Sciences, Chuttippara, Pathanamthitta	C. 122
III	<u>SCHOOL OF COMMUNICATION & INFORMATION SCIENCES</u> P.D. Hills P.O., Kottayam	D. 125
B. Ed. CENTRES		
1.	University College of Teacher Education, Govt. HS Campus, Paippad, Changanacherry	72
2.	University College of Teacher Education, Govt. HS, Petta, Kanjirappally	73
3.	University College of Teacher Education, Govt. HS, Kudamaloor, Kottayam	71
4.	University College of Teacher Education, Govt. Model HS, Muvattupuzha	90
5.	University College of Teacher Education, Panchayat UP School, Nedumkandom	113
6.	University College of Teacher Education, VHSC, Elanthoor, Pathanamthitta	117
7.	University College of Teacher Education, Govt. Boys HS Campus, Thodupuzha	111
8.	University College of Teacher Education, Govt. HS, Thottakkadu	74
9.	University College of Teacher Education, Govt. HS School, Amaravathy P. O., Kumali - 685 509	106
10.	University College of Teacher Education, Old Municipality Building, Tripunithura - 682 301	124
11.	University College of Teacher Education, Govt. Girls HS, Vaikom	91
12.	University College of Teacher Education, Shopping Complex (Pvt Stand) Erattupetta	185

THE APPLICATIONS, FEE STATEMENT, PAY-IN-SLIPS / D. DS AND ALL COMMUNICATIONS WITH REGARD TO EXAMINATIONS MUST BE SENT TO THE FOLLOWING ADDRESS ALONE:-

1. Post Graduate/ B. Ed./ LLB/ LLM/ MBA/Off campus - Deputy Registrar I (Exam)
Mahatma Gandhi University
Priyadarshini Hills P. O.,
Kottayam - 686 560
2. M. B. B. S. / B. Tech. / PG Self Financing BBA/ BCA etc, Model II Degree Courses - Deputy Registrar II (Exam)
Mahatma Gandhi University
Priyadarshini Hills P. O.,
Kottayam - 686 560
3. B. A. / B. Sc./ B.Com. (Model I) Course of SME/Nursing - Deputy Registrar III (Exam)
Mahatma Gandhi University
Priyadarshini Hills P. O.,
Kottayam - Pin - 686 560

LIST OF SUBJECTS / PAPERS FOR WHICH USE OF NON-PROGRAMMABLE ORDINARY CALCULATOR IS PERMITTED

- B. A. - Economics Paper III & IV
- B. Sc. - 1. Mathematics (All Papers)
2. Statistics (For Practical examinations of Main & Subsidiary Papers)
- B. Com. - Business Statistics Paper I, Financial Accounting Corporate Accounting I & II
Cost Accounting Paper I
Cost Accounting Paper II
- M. Sc. (Annual Scheme) - Botany (All Papers)
- M. Com. (Annual Scheme) (Prior to 2002 Admn.) - Advanced Financial Accounting/
Quantitative Techniques & Operations
Research / Management Accounting / Direct Taxes Law & Practice
- M. Com. Semester Scheme
- Paper I Advanced Financial Accounting
III Financial Management Concepts
IV Quantitative Techniques
VI Financial Management Strategies
IX Operations Research
XI Advanced Cost Accounting
XIII Direct Taxes - Law and Practice
XIX Direct Taxes - Assessment and Procedure
XX Higher Accounting
Tax Planning and Management

M. Sc. Physics (Annual Scheme) use of Operation Code 8085 is permitted for Branch X a/b Advanced Electronics/ Computer Science Papers.

For M. Sc. Statistics Paper XX-Practical IV use of Personal Computer is permitted

Memorandum of Instructions to Chief Superintendents/ Assistant Superintendents

1. Chief Superintendents appointed by the University for the examinations at each centre will be responsible for the proper conduct of the examinations at that centre.
2. (a) Assistant Superintendents may be appointed by the Chief Superintendent at the rate of one for every 30 candidates on an average. Assistant Superintendents will be under the orders of and responsible to the Chief superintendents.
(b) If there are 200 or more candidates during any one session, all examinations being put together, a Senior Assistant Superintendent may be nominated by the Chief Superintendent. The Senior Assistant Superintendent will assist the Chief Superintendent in all matters relating to the conduct of the examinations. The Senior Assistant Superintendent so posted and whose appointment has been approved by the University may continue on all days of Examination at the discretion of the Chief Superintendent irrespective of the number of candidates. If the Chief Superintendent is on leave, or otherwise engaged on a day and is unable to act as Chief Superintendent, the Senior Assistant Superintendent will ordinarily deputed for the Chief Superintendent. A Third person can be appointed as Senior Assistant Superintendent in such circumstances for that day only if the number of candidates exceeds 200. This rule regarding the substitute appointment is applicable also in case the Senior Assistant Superintendent is on leave.
3. The Chief Superintendents should take special care in posting required number of suitable persons for invigilation work. Posting of outsiders for invigilation work must be avoided. In no circumstances members of the Non-teaching staff are to be appointed as Assistant Superintendents. Qualified Librarians can also be appointed as Assistant Superintendents.
4. A parcel or parcels containing question papers will be despatched to the Chief Superintendent and a list of the contents of each sealed cover contained in the parcel will also be sent separately. The Chief Superintendent shall take personal delivery of the parcel or parcels and sign all necessary receipts.
Immediately on receipt of the parcel of question papers the Chief Superintendent should acknowledge such receipt telegraphically, *giving the number of the parcel and the names of the centre only* as the text of the telegram. For eg. 'Twenty one Baselius College' and addressing it to The Controller of Examinations, M. G. University, Priyadarsini Hills - 686 560.
5. Thereafter the Chief Superintendent should see that the seals and cover of the parcel or parcels are intact and that the description and particulars on the outside of each sealed cover agree with those in the List mentioned in section 4. The Chief Superintendent should further verify these sealed covers with the Time Table and the nominal rolls of candidates and satisfy himself that the covers containing adequate number of question papers in all subjects for the examination concerned have arrived in time. In the event of there being any material defect or discrepancy he should forthwith report the matter to the Controller of Examinations.
6. Chief Superintendents/Principals are requested to verify the number of candidates in each subject as per nominal Roll and to tally the number of question papers shown in the Question Paper covers and report the shortage if any, well in advance to the controller of examinations. Detection of such mistakes in the last minute may affect the smooth conduct of Examinations.
7. Question Paper should be kept under lock and key in the safe custody of the Chief Superintendent in steel almirahs which have duplicate keys, until they are distributed to the candidates at the examination hall in the manner provided for in section 14 infra. The covers enclosing them should not in any circumstances be opened except as provided for in section 14.
8. The Chief Superintendent shall exhibit a copy of the time table and instructions to the candidates at a prominent place in the college.
9. The examination hall-tickets of the candidates appearing for the examinations will be sent to the Chief Superintendent. They should be distributed to the candidates three days before the commencement of the examination. All precautions against fraudulent-impersonation should be taken and if any case is detected it should immediately be brought to the notice of the Controller of Examinations. The Chief Superintendent should check the names of candidates and the numbers on their hall ticket with the list of candidates sent to him by the Controller of Examinations. The names of doubtful candidates should be reported immediately to the Controller of Examinations.

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10. No candidate should be admitted to the Examination Hall unless he produces the hall ticket issued to him or the Chief Superintendent otherwise satisfies his eligibility and identity.
 11. The hall-tickets of all candidates should be inspected during the course of the first session of Examination. Candidates may also be asked to produce these documents on all days of the examination.
 12. If a candidate presents himself and whose name does not appear in the list furnished to the Chief Superintendent, he may not be admitted to the examination unless he satisfies the Chief Superintendent that he has the eligibility to write the examination. But in such a case the Chief Superintendent should report the fact at once to the Controller of Examinations stating the circumstances of the case. The answer books of the candidate should be retained by the Chief Superintendent until receipt of information as to his register number from the office of the Controller of Examinations.
 13. Candidates who are undoubtedly suffering from infectious diseases of any kind should not be admitted to the Examination Hall.
 14. (a) The covers containing question papers should be examined in the presence of the Assistant Superintendents, not more than twenty minutes before the time for commencement of the examination and one or more of the Assistant Superintendents, the Additional Chief Superintendent posted if any and the Chief Superintendent must sign the covers after satisfying themselves that the covers are in good condition. The Chief Superintendent will then cut the cover with scissors along the line indicated, without damaging the seal. The cut part should not be completely detached from the rest of the cover, but allowed to hang loosely from it, giving sufficient opening for taking out the question papers. The question papers must be scrutinized by the Chief Superintendent or the Assistant Superintendent so as to verify that the heading of the paper agrees with its description in the time table. The question papers will be handed over to the Assistant Superintendents only in sealed packets for distribution to candidates who are seated in the examination hall. The Assistant Superintendent will check once again the heading of the question papers before distribution. Papers wrongly inserted in covers should be returned at once to the Chief Superintendent and the Chief Superintendent should immediately report the fact to the Controller of Examinations. Greatest care must be exercised in the distribution of question papers to see that papers for the right subject according to the time table only are distributed and that no question paper relating to any other subject is inadvertently distributed.

Where the examination is conducted in a number of rooms or buildings, the Chief Superintendent should fix a central place for opening the question paper covers. Copies of question paper required for distribution in each room should be put in the separate packets and sealed before being handed over to the Assistant Superintendent concerned.
 - (b) The timetables supplied to the candidates should be considered as authoritative.
 - (c) The Chief Superintendent will forward the opened covers to the Controller of Examinations by registered post or messenger without folding the covers.

In addition, the Chief Superintendents shall send to the personal address of the Controller of Examinations a declaration, in the prescribed form supplied, that the seals on the question paper covers were intact at the time of opening them. The declaration should have on it the signature of the Chief Superintendent and two Assistant Superintendents.
 - (d) In case where the only candidate registered for the examination in a centre absent himself, the Chief Superintendent should make a report there of to the Controller of Examinations and return the unopened cover containing the question papers.
 15. Candidates should take their places in the Examination Hall at least five minutes before the time fixed for the examination. Candidates presenting themselves more than half an hour after the appointed time should not be admitted.
 16. Strict silence shall be maintained in the examination hall.
 - 17.(a) The attention of the candidates should be called to the direction printed on the outer cover or page of each answer book and also to the instructions issued to them with their hall-tickets. They should be warned that failure to write their register numbers or to write them incorrectly may involve the rejection of their answer books. Candidates should have their attention drawn to the instructions regarding rough work printed on the answer books. No Separate books for rough work will be supplied to the candidates. Rough work, if any, must be done at the bottom of the page reserving sufficient space exclusively for the purpose. Paper must not be detached from the answer books. If the ordinary answer books are found insufficient additional books may be allowed.
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- (b) The Register Number should be written by the candidate on the answer books both in words and in figures. Necessary columns have been provided on the facing sheet of the answer books. Candidates must be told strictly to comply with this direction. If the Register Number of a particular candidate is 27389, the candidate should write in letters-two, seven, three, eight, nine instead of writing Twenty seven thousand three hundred and eighty nine. If the Register Number is 4009, the candidate should write four, zero, zero nine. Thus all figures should be written in letters. This instruction may clearly be given to all candidates before the commencement of the examination every day.
18. Candidates are directed not to ask questions of any kind during the examination. Superintendents are instructed to refuse to answer any inquiries whatsoever, relating to the question papers, whether in explanation of the meaning or in correction of typographical errors. Candidates are not allowed to write on the question papers supplied to them.
19. Where the examination is conducted in a number of rooms or in separate buildings, the Chief Superintendent should visit each room or building as frequently as possible; he should also consider it a part of his duty to see that his assistants keep moving among the candidates, and do not engage themselves in any occupation likely to diminish the efficiency of the supervision they are exercising. Supervision must be very strict.
- The Chief Superintendent is responsible for seeing that no irregularity is committed or connived at by any Assistant Superintendent.
20. (a) No candidate shall be allowed to leave the examination room till the expiry of half an hour after a question paper has been given out, and no candidate who leaves the room during the period allotted for a paper shall be allowed to return within that period. Candidates who leave the examination hall more than half an hour earlier than the scheduled time for the close of the examination should surrender their question papers with their names written thereon to the Assistant Superintendents and collect them back after the examination, if they so desire.
- (b) Candidates shall be permitted to leave the examination hall only after his/her answer book is taken by the invigilator on duty in the hall. They should not be permitted to leave the hall after keeping their answer books in their seats.
21. (a) Candidates are not allowed the use of books of any kind. The use of Mathematical instruments while answering the papers in Mathematics and Physical Science, is however, allowed. Such instruments will not be supplied by the University. Chief Superintendents are requested to warn the candidates at the commencement of the examination in each paper that persons found introducing in to the examination hall or found in possession of, or copying from any book or portion of a book, manuscript or paper of any description, or communicating with any persons outside the examination room will be treated as guilty of malpractice.
- Any candidate detected of malpractice in the University examination hall should not be permitted to sit for the remaining examinations, if the Chief Superintendent is prima facie satisfied about the guilt of the candidate. All such cases should be reported to the Controller of Examinations, as soon as they are detected. Statements may be got recorded from such candidates and the Assistant Superintendents concerned and arrangements for conducting enquiry according to rules should be made with expedition.
- (b) In the case of University examinations requiring the use of mathematical and other calculation tables, candidates are permitted to bring their own tables without any scribbling on any pages of the book. Special instruction should be given to the invigilators to verify strictly and carefully the tables brought by the candidates and to satisfy themselves that there is no scribbling or any addition in them which may directly or indirectly facilitate any kind of malpractice at the examination.
22. (a) Candidates are not allowed to exceed the prescribed time assigned to each paper. To secure the strict observance of this rule, it would be well, ten minutes before the close of each examination, to announce the fact to the candidates. If from any cause the question papers in any subject cannot be given out exactly at the time fixed, the candidates should be allowed the full period prescribed for writing their answers.
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- (b) Any unexpected holiday declared by the Government or by any Local Authority after the publication of the programme of examination by the University will not affect the programme of examination already announced unless otherwise specially notified by the University.
- (c) All books, note-books, manuscripts, etc. brought by the candidates should be placed outside the Examination Hall. This instruction shall be strictly enforced.
23. No unauthorised person should be permitted to enter the examination buildings. The Chief Superintendent should closely watch the conduct of all peons and menials to see that they do not communicate with any candidate verbally or by signs or by conveying written messages or communicate either verbally or otherwise with persons outside the examination building. During the hours of examination care should be taken to see that no persons loiters on the verandahs or any where near the examination room. Instances have been reported of candidates trying to maintain contact with persons outside the examination hall and attempting to insert papers written outside the hall. Particular care should be taken to prevent such possibilities. Outsiders and peons not deputed for examination duty should not be allowed to wander about on the verandah, while the examinations are going on.
24. The blank answer books and additional books received from the University and kept in safe custody by the principal of the college should be issued to the Chief Superintendent for use on each day of the examination according to needs. Every care should be taken by the Chief Superintendent to prevent possible substitution of books from outside containing prepared answers. It shall be the personal responsibility of each Chief Superintendent to see to the strict observance of this rule.
25. After the answer books have been collected, they should be carefully arranged according to subject, examination wise and in numerical order. The answer books should be bundled and sealed up in the presence of the Chief Superintendent and be ready for despatch within two hours of the termination of examination concerned and should be sent on the same day if practicable, to the personal address of the Controller of Examinations unless otherwise instructed. The parcels of answer books in the Kottayam centres should be sent through reliable messengers and those in mofussil centres by Registered post.
26. During the time of answering each paper and immediately after the first half hour the Chief Superintendent should note the absentees giving their names and Register Numbers in the consolidated forms supplied (to be returned at the close of the Examination to the Controller of Examinations) keeping a copy for future reference marking the letter (a) against the names in the appropriate column. "List showing the names of absentees, their Register Numbers and the days of Examination and Subject from which they were absent" is the form to be used for this purpose. The Chief Superintendents should personally see that this statement is carefully and truthfully filled up each day and returned to the Controller of Examinations without fail immediately after the close of the examination at their Centres.
27. On the conclusion of the examination or examinations the different statements asked for should be sent in duplicate to the Controller of Examinations (in the forms furnished to the Chief Superintendent).
28. Chief Superintendents are expected to purchase locally all items of stationery (such as country twine, English twine, brown casing paper, sealing wax, cut cardboards, gumarabic, cambric cloth etc.) required for the conduct of examination, packing and despatch of answer books to the University for which payment will be made to them as per rules.
- While purchasing articles, special care should be exercised to see that the stationary articles, purchased are of good quality suitable for the purposes of use at University examinations. The expenditure for the above purposes is to be met from the advance paid to the Chief Superintendents by the University for the conduct of University examinations and adjusted in the final bill of charges.

Under no circumstances colour threads should be used for tying up the answer book and additional sheet. Violation of this rule may lead to the Cancellation of the script.

29. Applications for advance towards examination charges and remuneration to Assistant Superintendents and menials should be made to the Controller of Examinations early enough, who will arrange for the payment of the amount. All unexpended balances should be remitted to the credit of the Mahatma Gandhi University Fund.

Special attention of the Chief Superintendents

1. The safe custody of the question paper packets and the answer books is the personal responsibility of the Chief Superintendents and they will attend to it personally every day.
2. Question papers should invariably be kept under the personal custody of the Chief Superintendent in steel almirahs which have duplicate keys, and in which nothing else is kept.

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3. The duplicate keys should be kept in a sealed cover under the personal custody of the Chief Superintendents and it should be opened for inspection by the Controller of Examinations or any other University authorities competent to conduct the inspection at any time during the period of conduct of the examinations.
 4. The Safe or Almirah containing the question papers should be kept in a strong room whose windows, if any, should have iron bars.
 5. The attention of the Chief Superintendent is specially invited to the instruction that question papers are to be handed over to Assistant Superintendents only in sealed covers. No loose question papers should be made available to any Assistant Superintendent. In view of there being an Additional Chief Superintendent and a Senior Assistant Superintendent at most centres with a large number of candidates, it is advisable that question paper covers are personally handed over to the Assistant Superintendents only in the examination hall by the Chief, Additional Chief or the Senior Assistant Superintendent.
 6. Assistant Superintendents may be specially instructed to scrutinise each question paper before it is handed over to the candidates in order to make sure that it is the right question paper that is being distributed.
 7. In the event of any shortage of question papers suitable arrangements may be made for preparing the number of copies additionally required and the fact reported to the Controller immediately.
 8. The rule that candidates should not be allowed to leave the hall before the expiry of half an hour from the commencement of the examination may strictly be enforced.
 9.
 - (a) Chief Superintendents should be personally satisfied as to the identity of candidates when hall tickets are issued to them and when they are admitted to the Examination hall. All precautionary measures should be taken against possible impersonation.
 - (b) Particular care should also be taken to see that hall tickets are not wrongly interchanged between candidates. There have been cases in which owing to similarity of names hall tickets were issued to wrong candidates with the result that they wrote their examinations under wrong Register Numbers causing great difficulty in the matter of the correct identification of their answer books. When hall tickets are issued particular care should be taken to identify candidates with reference to their Second Language, if any, Part or Parts for which they are candidates and their subjects under their Optional Groups. If there are candidates with the same name appearing for the same Part or Parts of an examination they should be identified with reference to their place of birth or date of birth shown in the hall-ticket and the Nominal Roll.
 - (c) In order to help Chief Superintendents to identify candidates correctly, passport size photographs be seen affixed to their hall-ticket duly certified by identifying officers and with the University seal stamped on them: This is to prevent impersonation.
 10. Sometimes cases may arise of candidates being unable to produce their hall-tickets or of their not having been correctly registered for the examination they have to take. On such occasion candidates may be provisionally admitted to the examination at their own risk, provided they give a declaration in writing that their applications had not been rejected by the University and the fact reported to the C. E. Candidates who have lost their hall tickets may be asked to produce a copy of their photo (Passport size) for being forwarded to this Office with the signature of the Chief Superintendent when the examination is over. The answer paper of such candidates may be forwarded separately on receipt of information as to their Register Numbers from this Office, if the Numbers are not already known.
 11. Particular attention of the Chief Superintendents is invited to Section 26 of the Memorandum of Instructions regarding despatch of answer books. The following points should be specially born in mind.

Special Instructions

12.
 - (a) Under no circumstances register numbers on the facing sheets must be left scored without the full signature of the Chief Superintendent and in all such cases a statement leading to such action must be sent to the Controller of Examinations.
 - (b) Additional Sheets of the same series of the main answer books must be given to the Candidates in each day of the examinations.

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- (c) The Chief Superintendents are to decide which series of answer books should be issued on a Particular session/day, which decision he would take one hour prior to the Commencement of the examination.
 - (d) The Chief Superintendents are responsible for keeping proper accounts for the stock and use of the main answer books and additional sheets.
 - (e) Additional sheets must not be used for any purpose other than answering questions by the candidates in the examination hall.
 - (f) Answer Scripts of the forenoon sessions should be despatched to the University on the same day without fail. Answer scripts of the after-noon session should be packed, sealed and kept under safe custody in the same day itself and should be despatched either on the same day itself or the next day morning depending upon the postal facilities available at the centres. The answer scripts will be packed in bundles with card board on both sides and brown paper wrapping covered with cambric cloth.
 - (g) After the answer scripts have been collected, they should be carefully arranged according to subject or language and in numerical order. Particular care should be taken with the answer books on languages of degree examinations. The language answer books of Part I, II of B. A., B. Sc., and B. Com. should first be arranged separately according to the different languages, examination wise and then in separate numerical order. Answer books relating to question papers common to various groups of the B. A. or B. Sc. or B. Com. etc should similarly be packed according to the different groups.
 - (h) As soon as the answer books of a particular question paper are received from the Assistant Superintendent, the Chief Superintendent will check them, arrange them as instructed in (b) above, count them to see that the total number agrees with the total number of candidates for that paper minus the number of absentees, arranged to have them bundled as instructed (a) above and sealed in his presence. Chief Superintendents are requested to take personal care to prevent mistakes by seeing that the right category of answer books alone are enclosed in each packet and that the Register numbers of answer scripts sent and numbers of absentees are correctly entered in the appropriate columns of the prescribed statement forms (which will be supplied by the University) to be sent along with each answer book parcel. The name of examination and subject should be clearly noted so as to not to leave any room for ambiguity (The following categories of examination should be particularly specified).
- I
 - (a) I Year B. A. degree examination
 - (b) II Year B. A. degree examination
 - (c) Final Year B. A. degree examination
 - II
 - (a) I Year B. Sc. degree examination
 - (b) II Year B. Sc. degree examination
 - (c) Final Year B. Sc. degree examination
 - III
 - (a) I Year B. Com. degree examination
 - (b) II Year B. Com. degree examination
 - (c) Final Year B. Com. degree examination

Descriptions like B. A./B. Sc./B. Com. *are ambiguous and should be avoided*

- (i) Each postal or messenger parcel may contain as many answer scripts as can conveniently be packed but as far as possible, it may be arranged that a parcel contains one category of answer scripts alone.
- (j) All the statements to be sent along with answer scripts parcel should be prepared in duplicate. One copy should be enclosed in the packet as instructed above and the other preserved for future reference at the examination centre.
- (k) Particular care should be taken to avoid mistakes and inaccuracies in the preparation and sending of statements. No answer scripts parcels should be sent without enclosing the required statements.

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- (l) On the outermost cover of each postal or messenger parcel where the address of the Controller of Examinations is written, the Code No. of the question paper to which the answer books in the parcel relate should be clearly indicated in bold figures in deep coloured ink so as to facilitate identification of the contents of the parcel without opening it. The code number may be shown on the left hand side of the address of the Chief Superintendent as indicated below on two opposite sides of the parcel.

To

Controller of Examinations
Mahatma Gandhi University, Priyadarshini Hills P. O.
Kottayam

From

The Chief Superintendent
.....College Centre.
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- (m) The consolidated list of absentees should be prepared and forwarded as instructed in para 27 of the printed instructions. These should be forwarded at the end of each examination without fail. For example, the consolidated list of absentees relating to a particular Subject of B. A. Degree Examination, should be forwarded at the close of that examination. The Chief Superintendents sometimes omit to send this absentee statement in proper time, causing considerable difficulty in the University Office.
13. After the Completion of the examination, the Chief Superintendent must give a Schedule of work done by each invigilator stating the date and session and the hall number where he has invigilated. This Statement is very much required in the malpractice cases reported during valuation time.
14. Answer books of candidates who are detected of malpractice should not be sent along with the answer books of other candidates. Such answer books together with the necessary documents such as Report of the Assistant Superintendent invigilating in the examination hall, report of the Chief Superintendent, manuscripts and such other relevant material recovered from the candidates should be handed over to the Principal of the College, who will arrange for conducting an enquiry into the case of malpractice committed by the candidate by appointing an enquiry Officer. (see separate instructions)
15. The Inspector General of Police will be requested to issue instructions to the Police Officers in the various centres to keep in touch with Chief Superintendents and to render them such help as may be needed and sought by them. If any trouble is apprehended, the Chief Superintendents may take suitable and necessary precautions to prevent untoward happenings.

Memorandum of Instructions to Assistant Superintendents at University Examinations

1. Assistant Superintendents are appointed ordinarily on the recommendation of the Chief Superintendent at each centre. One Assistant Superintendent being allowed for 30 candidates. Assistant Superintendents will be under the orders of and responsible to the Chief Superintendent at the centre.
2. Examinations held in the forenoon sessions commence at 9. 30 a.m. and those held in the afternoon sessions commence 1.30 p.m., unless otherwise notified. Assistant Superintendents who have been assigned invigilation work for any session of the examination shall report for duty at least fifteen minutes before the time fixed for the commencement of the examination.
3. Candidates are expected to take their places in the examination hall at least five minutes before the time fixed for the examination. Candidates presenting themselves more than half an hour after the appointed time shall not be admitted. No candidate shall be allowed to leave the examination hall till the expiry of half an hour after the question paper has been given out and no candidate who leaves the hall, during the period allotted for a paper shall be allowed to return within that period.
4. *All books, notebooks, manuscripts etc. brought by the candidates should be placed outside the examination hall. This instruction shall be strictly enforced.*

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5. *The main answer books and the additional answer books shall be given to the candidates by the Assistant Superintendents personally.*

The answer books shall not be distributed in the seats before the candidates report for the examination. Particular care should be taken to see that only one main answer book is given to a candidate. Spoiled or defective books inadvertently supplied should be got back before new books are issued. The number of additional answer books issued to each candidate should be noted in the Statement of answer books correctly and handed over the same to the Chief Superintendent at the end of each exam. Additional answer books may be supplied only to candidates who actually require them and ask for them. Only one book may be given at a time. At the end of the session, Superintendents should report the total number of additional answer books issued by them to each candidate and return unused books.

6. Under no circumstances register numbers on the facing sheets must be left scored without the full signature of the Chief Superintendent and in all such cases a statement leading to such action must be sent to the Controller of Examinations.
7. Additional sheets of the same series of the main books must be given to the candidates on each day of the examination.
8. Additional sheets must not be used for any purpose other than answering questions by the candidates in the Examination Hall.
9. Assistant Superintendents should get themselves acquainted with the instructions to be observed by the candidates appearing for the University examination. They should impress upon the candidates the necessity for noting their register numbers correctly on their answer books and should also themselves check whether the number noted by the candidates on the answer books agree with the register number noted in their hall tickets. Any discrepancy or mistake noted should be got rectified then and there. Assistant Superintendents are forbidden from putting their initials on any part of the answer books.
10. Question papers should on no account be issued before the end of the time allotted for the examination to persons other than the candidates taking the examinations. This applies to the staff of the Colleges as well.
11. All excess question papers should be handed over to the Chief Superintendent at the end of the first half an hour after the commencement of an examination.
12. Students who leave the examination hall more than half an hour earlier than the Scheduled time for the close of the examination should surrender their question papers with their names written thereon to the Assistant Superintendent and collect them back after the examination from him if they so desire.
13. Candidates should be instructed to number the pages of the answer books (including additional books) used by them and also to note on the right hand corner of the facing sheet of the main answer book, the total number of pages written by them.
14. Strict silence shall be maintained in the examination hall. Superintendents are forbidden from answering any questions put to them by candidates regarding their question papers.
15. Supervision must be very strict for the entire period of the examination. Superintendents allotted to a particular hall are expected to be there throughout. They should not engage themselves in any activity likely to diminish the efficiency of their supervision. Every case of malpractice detected should be reported.
16. A warning bell will be given ten minutes before the closure time for each examination and no candidate should be permitted to leave the examination hall during the last ten minutes. *Candidates shall be permitted to leave the examination hall only after their answer books have been personally collected from them by the Assistant Superintendent on duty in the hall. They should not be permitted to leave the hall after keeping their answer books in their seats.* At the end of the session, the answer books of the candidates should be collected examination-wise and subject-wise and arranged in serial ascending order of the register numbers before being taken personally to the Chief Superintendent.
17. It is expected that all Assistant Superintendents will appreciate that the above instructions are issued to them to enable malpractice cases to be reduced to a minimum and it is hoped that all Assistant Superintendents will whole heartedly co-operate with the University for the proper and efficient conduct of the examinations.

DISTRIBUTION OF WORK

JOINT REGISTRAR - I

(1224)

ROOM No. 44

DR IV

(1234)

Ettukettu

DR III

(1233)

Room No. 26

AR II (1254) Ettukettu	AR VII (1259) Ettukettu	AR XIII (1266) Ettukettu	AR VI (1258) Room No. 25	AR I (1253) B.Sc. Wing	AR X (1252) AR XV (1267) PB I Floor	AR IV (1256) B.A. Wing
EJ I to EJ V (Revaluation) and Exam Store	ER I to ER VII (Exam Remuneration) PD V (M.Sc. Degree Certificates)	EK I, EK III, EK V (Migration, Matriculation, Recognition, Condonation) PR I (Main) PR III, PR IV (B.Com., Pvt. Regn.)	ED I (Pre-degree) EI VIII, EI XIII, EI XXVIII, EI XVIII (Nursing & SME), PR II (B.A.), and PR VI (P.G. Pvt. Regn.)	EF I to EF V and PD II (B.Sc.)	EG I to EG VII, EG VIII to EG X and PD III (B.Com.)	EE I to EE VIII and PDI (B.A.)

AR XVII (CETEX) (1370) - To report direct to JR - I

JOINT REGISTRAR - II

(1225)

ROOM No. 10

DR I

(1231)

Room No. 50

DR II

(1232)

Room No. 15

AR XVI (1268) Room No. 14	AR VIII (1260) Room No. 39	AR IX (1333)	AR III (1255) PB II Floor	AR V (1261) Room No. 30 B	AR XIV (1265) Room No. 6	AR XII (1264) Room No. 42	Pool Officer (1247) Room No. 25
Credit and Semester Section and EM I to EM V (Off Campus Tabulation and Degree Certificates)	EH I, EH II, EH III (M.Sc.) EI III, EI VII, and EI XXIX (LLB, MBA and LLM) EI V, EI VI and EI XXVI (B.Ed.)	EH V, EH X, and EH XI (M.Com.) EH VI, EH VII, EH VIII and EH XIII (M.A.)	B.Tech. EI I, EI IV, EI XV, EI XVI, EI XVII, EI XVIII, EI XX, EI XXI, EI XXII, EI XXIII, EI XXIV, EI XXV	EI II (M.B.B.S.) EI XIX (B.Sc. Bio Sc., IT, etc) EL I, EL II, EL III, EL IV, EL V, EL VI (Model II, B.A., B.Sc., B.Com., B.T.S. etc)	EI IX to EI XII, EI XIV, EI XXVII, and PD IV	EH IV, EH IX, EH XIV, EH XV (Self Fin. P.G.) DDI (Degree Despatch)	FC IV, FC V, Tapal 1 to Tapal 4, Despatch 1 to 3, Roneo Section

To report direct to JR II - AR XI (1263) (PB II Floor) [EB 1, 3, 4, 6, 7, 8 and Confidential Typing]

EA I and EA II - DR VI (Exam) - Directly reporting to CE

Exam Legal Section - Directly reporting to JR II

DEPUTY REGISTRAR V

(1235)

PB, Ground Floor

(To report direct to the Controller of Examinations)

EB II, EB V, EB IX, EB XI, EB X (Ph.D.)

Monitoring Cell (I and II)

CT & D Section

EA III

PA To CE

CE's Section

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
EA I.	1. Preparation of Examination Time Table of all Examinations of Affiliated Colleges and SME, SPS (B.Ed only), SLIS (BLISc and MLISc), SILT. 2. Preparation of the Examination Calendar. 3. Appointment of Chief and Additional Chief Superintendents. 4. Allotment of Sub Centres	PB II Floor West Wing	1278
EA II	1. Payments of advance, TA/DA, Remuneration for Teaching and Non-Teaching Staff (Issuing UOs) 2. Special Vigilance Squad for Malpractice Enquiry. 3. CETEX Related Files	PB II Floor West wing	1278
EB II	Confidential	PB Ground Floor	1279
EBI, III, IV, VI, VII, VIII	Appointment of examiners	PB II Floor	1341 2353
Monitoring Cell I			1358
Monitoring Cell II			2340
EB V	Confidential	PB Ground Floor	1342
EB IX	Confidential	PB Ground Floor	1279
EB X	Ph.D., Ph.D Qualifying Exam Ph.D Entrance Exam	PB Ground Floor	1289
EB XI	Confidential	PB Ground Floor	1279
ED I	Pre degree	28	2348
EH I	MSc Maths, MSc Statistics	PG Block	1333
EH II	MSc Branch III Chemistry Branch IV (A) Analytical Chemistry Branch IV (B) Polymer Chemistry Branch V Applied Chemistry, Branch V (A) Oils, Fats and Aromatics Branch (B) Pharmaceutical Chemistry Branch VI, Botany	PG Block	1333
EH III	MSc : Computer Science, Zoology, Geology Home Science, Microbiology, Biochemistry, Plant Biotechnology, Food Science and Technology, Biostatistics, Clinical Nutrition and Dietetics, Operations Research and Computer Applications, MPhil (Environmental Science, SB College, Changanacherry)	PG Block	1333

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
EH IV	MSc ITCC (STAS, Pathanamthitta MJC, MLISc, MSc FB A, MSc Applied Fisheries and Aquaculture, MCA (Affiliated Colleges and STAS)	30	1345
EH V	M.Com. Private and Regular 1. Baselius College, Kottayam 2. CMS College, Kottayam 3. Deva Matha College, Kuruvilangad 4. K.E. College, Mannanam 5. NSS College, Changanassery 6. SB College, Changanassery 7. St. Georges College, Aruvithura 8. St. Stephens College, Uzhavoor 9. St. Thomas College, Pala 10. SVR NSS College, Vazhoor 11. SD College, Kanjirappally 12. KG College, Pampady 13. HB College, Melukavu 14. Bharat Matha College, Thrikkakkara 15. Nirmala College, Muvattupuzha 16. MA College, Kothamangalam 17. SH College, Thevara 18. SS College, Kalady	PG Block	1333
EH VI	MA : Sanskrit, Arabic, Sociology, Malayalam	PG Block	1333
EH VII	MA : Political Science, Hindi, History, Islamic History	PG Block	1333
EH VIII	MA : Economics, Philosophy, Psychology MA and MFA Courses of RLV College	PG Block	1333
EH IX	Bio Medical Instrumentation Medical Documentation, MSc IT, MSc Anatomy, MPH, MHA, MTA, MPT Medical Microbiology, Master of Physiotherapy MSc Aquaculture and Fish Processing MSc Medical Biochemistry MSc Applied Microbiology	31	1346
EH X	M.Com : Private and Regular 1. SNM College, Maliankara 2. Newman College, Thodupuzha 3. St. Alberts College, Ernakulam 4. St. Peters College, Kolencherry 5. St. Pauls College, Kalamassery 6. SSV, Perumbavoor 7. MES, Erumely 8. Ilahia College, Muvattupuzha 9. Indira Gandhi College, Kothamangalam 10. Pavanatma College, Murikkassery 11. St. Mary's College, Manarcad 12. Ettumanoorappan College, Ettumanoor	PG Block	1333

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
	13. Cochin College, Kochi 14. Govt.College,Manimalakkunnu 15. Al-Ameen College, Edathala 16. MA College, Ramapuram 17. Presentation College, Puthenvelikkara 18. Malik Deenar College, Adivad		
EH XI	MCom : Private and Regular 1. MES College, Marampally 2. St. Xaviers College for Women, Aluva 3. UC College, Aluva 4. Baselious Paulose II College 5. Seth Ram Bahadur Singh Gujarathi College, Kochi 6. Yeldho Mar Baselius College, Kothamangalam 7. Catholicate College, Pathanamthitta 8. St. Thomas College, Kozhencherry 9. St. Thomas College, Ranni 10. MES College, Nedumkandam 11. Marian College, Kuttikkanam 12. St. Aloysius College, Edathua 13. BAM College, Thuruthikkad 14. DB College, Keezhoor 15. Chinmaya Vidyapeeth, Ekm 16. SAS SNDP Yogam College, Konni 17. Swami Saswathikananda College, Poothotta	PG Block	1333
EH XII	MSc Branch II Physics Branch II Physics (Non Conventional Energy) Branch II Physics (Material Science) Branch II Physics (Applied Physics)	PG Block	1333
EH XIII	MA English	PG Block	1333
EH XIV	MSc Bio-informatics (Branch XII) MSc Electronics MSc Computer Engineering and Network Technology, MSc Applied Electronics and Computer Technology, P G Diploma in Medical Instrumentation, MTech	30	1345
EH XV	MSc Bio Technology MA Syriac, MSc Environmental Sciences	31	1346
EI I	B Tech Tabulation : MA College of Engineering, Kothamangalam	PB II Floor	1349
EI II	MBBS, BAMS, BHMS, BDS, MD, MS, PG Diploma in Medicine, DM, MCH	49	1292
EI III	LLB-3 Year and 5 Year (Govt. Law College, Ernakulam), LLM, MSW, MHRM and PGDAHS	41	1314

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
EI IV	B Tech Tabulation : University College of Engineering Thodupuzha Government Engg. College, Painavu, Idukki	PB II Floor	1349
EI V	BEd of Aided and Unaided Training Colleges	29	1353
EI VI	B.Ed Tabulation of 12 UCTEs, MEd of 11 Affiliated Colleges and Preparation of BEd and MEd Degree Certificates	29	1353
EI VII	MBA	41	1314
EI VIII	BPharm, Post Basic Nursing BSc Optometry-Tabulation	23	2349
EI IX	Self Financing BBA	8	1352
EI X	BSc Electronics with Computer Hardware	9	2328
EI XI	Self Financing BCA	5	2371
EI XII	Self Financing BSc Computer Science, BSc Petrochemicals, BSc Aquaculture and BSW.	9	2328
EI XIII	B.Sc. MLT, BSc. MRT BSc MMB, BPT BSc Industrial Fish and Fisheries	32	2315
EI XIV	BBM and BA Communicative English	5	2371
EI XV	B Tech Tabulation : RIT, Pampady STAS, Pullarikkunnu	PB II Floor	1349
EI XVI	B Tech Tabulation : Rajagiri Mar Baselius, Peermade	64	2331
EI XVII	B Tech Tabulation : St. Joseph's College of Engg. Pala, Mangalam College of Engg. Ettumanoor Matha College of Engineering, North Paravoor	PB II Floor	2330
EI XVIII	BSc Nursing Degree Tabulation	23	2349
EI XIX	BSc Biotechnology, BSc Micro Biology BSc Information Technology BSc Bio Chemistry BSc Environmental Sciences BSc Industrial Chemistry BSc Industrial Micro Biology and Zoology BSc Bio Technology and Botany	18	2351
EI XX	B Tech Tabulation : Amal Jyothi College of Engg. Kanjirappally, Viswa Jyothi College of Engg., Vazhakkulam	PB II Floor	1349
EI XXI	B Tech Tabulation : Adi Sankara Institute of Engg., Kalady Mount Zion, Pathanamthitta	PB II Floor	1349

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
EI XXII	B Tech Tabulation : Federal Institute of Science and Technology, Angamaly KMEA College of Engineering, Edathala, Sree Narayana Gurukulam College of Engineering Kolencherry	PB II Floor	1349
EI XXIII	B Tech Tabulation : Carmel Engg. College, Perunad SNM Institute of Management and Technology, Maliankara	PB II Floor	1349
EI XXIV	B.Tech Tabulation : SCMS, Karukutty and Musaliar Pathanamthitta	53	2373
EI XXV	B Tech Tabulation : St. GITS Pathamuttom, Ilahia College, Muvattupuzha	64	2331
EI XXVI	Self Financing BEd. (23 Colleges)	29 A	1353
EI XXVII	BBA, BLISc., B. Com (OM & SP)	48	2332
EI XXVIII	B.Sc. Nursing (SME, Samaritan Pazhanganad, Pushpagiri St. Thomas, Chethipuzha, Sidhi Sadan, Ernakulam and St. Johns, Kattappana) MSc. Nursing (Medical College) MPharm (CPS-Cheruvandoor)	40	1350
EI XXIX	BA LLB (SILT), LLM (SILT) LLM (SDE), MMH (Marian College, Kuttikkanam) MIB (Ilahia College)	40	1350
EJ I	Revaluation : I, II, III BA (Conventional) BCA (All Semesters), BSc Computer Science Electronics, B.Tech - All Semesters	Ettukettu	1354
EJ II	Revaluation : B.Sc. Model I and Model II MBBS, BDS, BEd.	Ettukettu	1355
EJ III	Revaluation : LLB, BHMS, BAMS MSc Physics, MSc. Statistics, Nursing, MLT, B.Pharm, BSc Optometry, BMMB, BPT, BLISc, BSW, MSW, MSc Botany, MSC Zoology, BMRT, MTA, MHRM, PGDAHS	Ettukettu	1356
EJ IV	Revaluation : B.Com, BBA, BBM, BCom (Model II Vocational), BA (Model II Vocational)	Ettukettu	2324
EJ V	Revaluation M.Sc. Bio-Technology Biochemistry, Microbiology Plant Biotechnology, Home Science, Mathematics Electronics, Applied Electronics, IT, ITCC, MCom, MBA, MCA	Ettukettu	1356

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
	MA : Economics, Political Science, Sociology Philosophy, Malayalam, English, Hindi, Sanskrit History, Arabic, Islamic History		
EK I	Matriculation	Ettukettu	2346
EK III	Recognition and Condonation of Attendance	Ettukettu	2346
EK IV	Migration	Ettukettu	2372
EL I	B.A. Vocational Model II - English, Hindi and Malayalam	38	2350
EL II	B.Sc. Vocational Model II Courses - Physics, Chemistry and Mathematics	37	1357
EL III	B.Com. Vocational Model II	33	1348
EL IV	B.Com. Vocational Model II	33	1348
EL V	B.Sc. Vocational Model II Courses Botany and Zoology, BFT (Fashion Technology)	37	1357
EL VI	B.A. Vocational Model II - History, Economics and Politics B.A. Museology, BA Animation B.A. Multimedia and Bachelor of Tourism Studies	38	2350
EM I	Off Campus MBA (1)	3	1359
EM II	Off Campus Undergraduate Courses (BCA, BBA, BFT, BBM, BTS, BSc Computer Science BSc Medical Psychology, BLiSc, BA Sociology and BA English.	3	1359
EM III	Off Campus PG Courses except MBA (MCA MSc IT, MA English, MA Multimedia, MCom, LLM, MSc Mathematics, MA Sociology	4	2365
EM IV	Off Campus BCom Tabulation and Degree Certificates of all the Off campus Courses	11	1257
EM V	Off Campus MBA	4	2365
ER I	Exam remuneration : For the valuation of the answerscripts of : BA (Model I and II and UGC Sponsored Courses), BSc (Model I and II and UGC Sponsored Courses) Diploma Courses, BA Courses of RLV College, BA Triple Main, BCom (OM & SP), BCom (Model I and II and UGC Sponsored Courses)	Ettukettu	1360
ER II	Processing of all TA / DA and Remuneration Bills of - BTech, MTech, BAMS, BHMS, MBBS, MD, MS, MCH, LLB (Regular and Off Campus) LLM (Regular and Off Campus) BDS, BEd (Regular and Self Financing) M.Ed, B Pharm B.Sc. Nursing (Regular and SME)	Ettukettu	1360

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
	MSc Nursing, BSW, BPT, MPT, BSc Optometry, BSc Medical Radiology, BSc MLT, BSc Applied Science, MSc., Applied Science, MSc Medical Documentation		
ER VI	<ol style="list-style-type: none"> 1. Processing of TA/DA and Remuneration Bills in respect of BBA, BLISc, BCA, BBM and BFA Courses. 2. Transmission charges to the Examiners of all courses 3. Confidential Advance to the CE. 4. Confidential Printing Charges 5. TA/DA to the examiners of Ph.D. Viva-Voce 6. Remuneration to the Question Paper Setters of all courses 7. Remuneration to the Examiners for Thesis Valuation of PhD and MPhil Courses. 8. Remuneration to the Examiners for revaluation of answer scripts of all courses. 	Ettukettu	
ER VII	Processing of all TA / DA and Remuneration Bills relating to MA, MCom, MSc, (All Branches), MCA, MBA, MPH, MHA, MSW, PGDAHS Off Campus PG Courses MLISc, M.A.App. Sc., MSc. Electronics and all other PG Courses	Ettukettu	1360
PD I	Preparation of B.A. Degree Certificates	22	2363
PD II	Preparation of B.Sc. Degree Certificates - Conventional and UGC Sponsored Courses	52	1363
BCom. PD III	Preparation of BCom. Degree Certificates	PB I Floor	1267
PD IV	BSc Nursing, BSc Optometry, BSc Nursing (Post Basic), BSc, MLT, MMB, BPT, BPharm Self Financing courses in the Faculty of Science Commerce, Language & Literature, Technology & Applied Science and Management Sciences.	7	2367
PD V	Preparation of Degree Certificates MA, M.Sc., M.Com., MPhil	36	1364
PR I	Private Registration MCom (Ernakulam District) Outside Bodies BA, BCom, MA and MSc	21	1365
PR II	Private Registration of B.A.	21	1365
PR III	B.Com. Private Registration	54	1366
PR IV	B.Com. Private Registration	54	1366
PR VI	MA, MSc, MCom (Private Registration)	20	2375

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
Credit and Semester Section	Tabulation work of MA, MSc, MPhil and Master Diploma Programmes conducted by the 13 Teaching Departments of the University	13	1373
Exam Legal Section	Exam related legal cases	13	1368
FC IV FC V	Typing works (Exam)	25	2316
Despatch I and Despatch III	Exam		
Despatch II	Private Registration Off Campus Revaluation	24	2377
DD I	Degree Despatching B.Tech, B.Ed., B.A., B.Sc., B.Com.(Vocational) PG Courses, All Off Campus Courses	51 26	1362 2376
General Cash I		55	1340
Roneo (Exam)		56	2370
Exam Tapal I	Revaluation of all the University Examinations and Degree Certificate applications in r/o BTech, BHMS, MBBS, LLB, LLM, MSW, DGO, MBA, BAMS, DSS, MCH, MCA, MJC, MLISc, MPT, MD, MS, PG Diploma, MPH, MSc, Electronics, MTA, MA, MSc., Exam Applications, Provisional Certificate applications, Internal Marks Memos, etc. in r/o EH I to EH XV Sections, Bills of TA/DA, Remuneration of Teachers, Degree Applications of BSc Nursing, MLT, BPT, BPharm, MRT Post Basic Nursing, Optometry, BLISc, MCom, PDC Post-revaluation papers, Malpractice papers, Returned Cheques received by post.	Old PRO Building	2374
Exam Tapal II	Exam applications of Regular BA, BSc, BCom, Degree Certificate applications of regular BA, BSc, BCom and all the related papers of regular degree courses	Old PRO Building	
Exam Tapal III	Migration Certificate applications, Recognition applications, Matriculation applications, BEd Exam applications, BEd. Provisional Fast Track and Ordinary Degree certificate applications, BEd Scrutiny applications, Private registration applications (Regd. only), Condonation applications, Exemption applications.	Ettukettu	
Exam Tapal IV	Model II BA, BSc, BCom Exam applications, Off Campus Degree Certificate applications, BTech Exam applications, Exam applications and Degree certificate applications in respect of BCA, BBA, BBM, BLISc, LLB, LLM, MHRM, PGDAHS, BA Communicative English,	Old PRO Building	

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
	BCom OM & SP, BSc Computer Science, BSc Electronics, BSc Petrochemicals, BSc Aquaculture Exam applications of Medical Courses, MMH, MIB		
BA EE I	Alphonsa College, Pala Assumption College, Changanassery BCM College, Kottayam Baselius College, Kottayam CMS College, Kottayam DB Pampa College, Parumala Govt. College, Kottayam RLV College of Music and Institute of Fine Arts, Thripunithura	BA Wing	2334
BA EE II	Deva Matha College, Kuravilangad Govt. College, Munnar K.E. College, Mannanam NSS College, Changanacherry SB College, Changanacherry St. Georges College, Aruvithura Advanced Diploma Course in Mass Communication and Video Production(UGC)	BA Wing	2334
BA EE III	BK College, Amalagiri Catholicate College, Pathanamthitta DB College, Keezhoor DB College, Thalayolaparambu SVR NSS College, Vazhoor SD College, Kanjirappally St. Stephens College, Uzhavoor St. Thomas College, Pala St. Xaviers College, Vaikom	BA Wing	2334
BA. EE IV	BMC, Thrikkakkara HB College, Melukavu KG College, Pampady Maharajas College, Ernakulam MSHS College, Angamaly Nirmala College, Muvattupuzha S H College, Thevara	BA Wing	2334
BA. EE V	Govt. VHS, Kunchithanny MA College, Kothamangalam SSV, Perumbavoor SS College, Kalady St. Alberts College, Ernakulam St. Thomas College, Ranni	BA Wing	2334
BA. EE VI	Govt. Arts College, Thripunithura SNM College, Maliankara St. Peters College, Kolencherry St. Teresas College, Ernakulam St. Xaviers College for Women, Aluva		

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
BA. EE VII	Aquinas College, Edakochi Cochin College, Kochi Govt. College, Manimalakkunnu Govt. Sanskrit College, Thripunithura Newman College, Thodupuzha UC College, Aluva Diploma in Archaeology and Museology (UGC Sponsored Vocational Course)	BA Wing	2361
BA. EE VIII	BAM College, Thuruthikkad Govt. College, Kattappana MES College, Nedumkandam Mar Thoma College, Thiruvalla St. Aloysius College, Edathua St. Josephs College, Moolamattom St. Pauls College, Kalamasserry St. Thomas College, Kozhencherry	BA Wing	2334
BSc EF I	Alphonsa College, Pala (Clinical Nutrition - UGC Sponsored Vocational Course Annual) Assumption College, Changanacherry BCM College, Kottayam (Food Science and Quality Control) Baselius College, Kottayam CMS College, Kottayam Deva Matha College, Kuravilangad (Chemistry Environment and Water Management) Ettumanurappan College, Ettumanoor Govt. College, Kottayam St. Georges College, Aruvithura (Food Science and Quality Control) St. Marys College, Manarcad SN College, Kumarakom	BSc Wing	1343
BSc. EF II	DB College, Thalayolaparambu Govt. College, Manimalakunnu KE College, Mannanam (Computer Application, Electronics and Equipment Maintenance) K G College, Pampady NSS College, Changanacherry (Food Science and Quality Control) Pavanatma College, Murikkasserry SB College, Changanacherry SVR NSS College, Vazhoor SD College, Kanjirappally St. Stephens College, Uzhavoor St. Thomas College, Pala St. Xaviers College, Vaikom	BSc Wing	1343
BSc. EF III	Aquinas College, Edakochi BMC, Thrikkakkara BK College, Amalagiri (Geology and Water Management)		

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
	Govt. College, Kattappana Govt. College, Munnar Maharajas College, Ernakulam (Chemistry : Environment and Water Management Physics : Instrumentation) MA College, Kothamangalam MSHS College, Angamali Nirmala College, Muvattupuzha SH College, Thevara SS College, Kalady St. Josephs College, Moolamattom	BSc Wing	2326
B.Sc. EF IV	Mar Thoma College, Perumbavoor SNM College Maliankara SSV Perumbavoor St. Alberts College, Ernakulam St. Pauls College, Kalamasserry St. Peters College, Kolencherry St. Teresas College, Ernakulam (Computer Applications) St. Xaviers College, Aluva. Biological Techniques and Specimen preparation) UC College, Aluva (Computer Maintenance)	BSC Wing	2326
BSc. EF V	BAM College, Thuruthikkad BVM Holy Cross College Catholicate College, Pathanamthitta Cochin College, Kochi DB Pampa College, Parumala HB College, Melukavu MES College, Nedumkandam Mar Thoma College, Thiruvalla Newman College, Thodupuzha St. Aloysius College, Edathua (Electronics and Equipment Maintenance) St. Thomas College, Kozhencherry St. Thomas College, Ranni	BSc. Wing	1343
BCom. EG I	Alphonsa College, Pala Assumption College, Changanasserry BCM College, Kottayam Baselius College, Kottayam Govt. College, Kottayam NSS College, Changanasserry	PB I Floor	
BCom. EG II	DB College, Thalayolaparambu HB College, Melukavu KE College, Mannanam SB College, Changanasserry SVR NSS College, Vazhoor SD College, Kanjirappally St. Georges College, Aruvithura St. Stephens College, Uzhavoor St. Thomas College, Pala	PB I Floor	1344

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
B Com. EG III	Ettumanoorappan College, Ettumanoor Nirmaia College, Muvattupuzha SH College, Thevara SS College, Kalady UC College, Aluva	PB I Floor	
BCom. EG IV	Mar Augustinos College, Ramapuram St. Alberts College, Ernakulam St. Teresas College, Ernakulam St. Xaviers College, Aluva	PB I Floor	
BCom. EG V	Govt. Arts College, Thripunithura Marian College, Kuttikkanam Pavanatma College, Murikkasserry SNM College, Maliankara SSV, Perumbavoor	PB I Floor	
BCom. EG VI	Cochin College, Kochi Govt. College, Manimalakkunnu Newman College, Thodupuzha SAS SNDP Yogam College, Konni	PB I Floor	
BCom. EG VII	Al-Ameen College, Edathala BAM College, Thuruthikkad Catholicate College, Pathanamthitta DB Pampa College, Parumala Govt. College, Kattappana Mar Thoma College, Thiruvalla St. Aloysius College, Edathua St. Marys College, Manarcad	PB I Floor	
BCom. EG VIII	BMC, Thrikkakkara CMS College, Kottayam Deva Matha College, Kuravilangad Govt. VHS Kunchithanny Maharajas College, Ernakulam MA College, Kothamangalam	PB I Floor	
BCom. EG IX	Chinmaya Vidhya Peet, Ernakulam Indira Gandhi College of Arts and Science, Kothamangalam KG College, Pampady Mar Baselius College, Adimali Mar Thoma College, Perumbavoor Rajagiri College of Management and Applied Sciences Seth Ram Bahadur Singh Gujarathi College, Kochi Siena College of Professional Studies, Perumpadappu St. Pauls College, Kalamasserry St. Peters College, Kolencherry	PB I Floor	2329

Name of Section	Courses Dealt/ Work Done	Room No.	Phone No.
	St. Thomas College, Kozhencherry St. Thomas College, Ranni		
BCom. EG X	Govt. Sanskrit College, Thripunithura Ilahia College, Muvattupuzha St. Xaviers College, Vaikom Model I Vocational (Annual) Scheme : Computer Applications - Nirmala College, Muvattupuzha St. Gits College, Pathmuttom SD College, Kanjirappally BK College, Amalagiri Tax Procedure and Practice : MA College, Kothamangalam Tourism and Travel Management Bharat Matha College, Thrikkakkara	PB I Floor	

RATES OF REMUNERATION TO TEACHERS FOR EXAMINATIONS, PRACTICALS ETC....W.E.F. 01-07-2005 ONWARDS

Sl. No.	Name of the Course	Item	Rates of Remuneration
1.	BA/B.Sc. B.Com (conventional)	1. Theory	Theory Rs. 6/- per paper
		2. Practical	Practical - For prescribing, conducting preparing and valuing records of a student, a consolidated amount of Rs. 5/- per candidate appeared per examiner. If records only, Rs. 2/- per candidate per examiner
		3. Viva-voce	Re. 1/- per candidate appeared per examiner Rs. 25/- per project divided by two (Rs. 12.50, if there is only one examiner)
		4. Project evaluation	
2.	Model II B.A./B.Sc./B. Com. (Vocational)	1. Theory	Theory - Rs. 6/- per paper
		2. Practical	Practical - For prescribing, conducting preparing and valuing the records of a student, a consolidated amount of Rs. 5/- per candidate appeared per examiner. If records only Rs. 2/- per candidate per examiner.
		3. Viva-voce	Viva-voce Re. 1/- per candidate appeared per examiner
		4. Project evaluation	Project - Rs. 25/- per project divided by two (Rs. 12.50, if there is only one examiner)
3.	UGC sponsored Degree/ BBA/ BCA/ BBM/ B. Sc. Electronics / B. Sc. Computer Science/ Petro-chemicals Aquaculture/ Bio-technology, BTS etc.	1. Theory 2. Practicals	Theory - Rs. 6/- per paper Practical - For prescribing, conducting, Preparing and valuing the records of a student, a consolidated amount of Rs. 8/- per candidate per examiner (2 examiners) including record valuation.

8.	MBA (Except CSS)	Theory Practical Viva Project	Theory - Rs. 7.50 per paper Viva-voce Rs. 2/- per candidate appeared per examiner Project - Rs. 37.50 per examiner per project/ Dissertation
9.	MFA, MA Music Violin, Bharatanatyam Mridangam etc.	Theory Practical Viva - voce Project	Theory - Rs. 7.50 per paper Practical - A consolidated amount of Rs. 30/- per candidate appeared per examiner for conducting, preparing, prescribing, valuing records, subject to a minimum of Rs. 100/- Viva - voce - Rs. 2/- per candidate appeared per examiner Project - Rs. 37.50 per project per examiner
10	MCA, M. Sc., IT	Theory Practical Viva - voce Project	Theory - Rs. 7.50 per paper Practical - A consolidated amount of Rs. 10/- per candidate appeared for the whole practical part Viva-voce - Rs. 2/- per candidate appeared per examiner Project - Rs. 37.50 per examiner per project
11.	DSS/PG DAHS	Theory	Theory - Rs. 7.50 per paper
12.	B. Ed. (Aided/ Centres)	Theory Practical	Theory - Rs. 6/- per paper Practical - Rs. 100/- per examiner for visiting each centre where practical is conducted, including viva-voce
13.	B. Ed. (Unaided)	Project Theory Practical	Project - Rs. 37.50 per examiner per project Theory Rs. 6/- per paper Practical - Rs. 100/- per examiner for visiting each centre where practical is conducted including viva-voce
14.	M. Ed. (Other than CSS)	Theory Practical	Project - Rs. 37.50 per examiner per project Theory - Rs. 7.50 per paper Practical - A consolidated amount of Rs. 10/- per candidate appeared for each examiner.

		Practical	part is valued by two examiners i.e. one internal and one external) (Rs. 5 x 4 = 20/-) Practical - A consolidated amount of Rs. 10/- per candidate appeared per examiner for prescribing, preparing, conducting
		Viva	For paper having viva/oral only Rs. 5/- per candidate appeared per examiner.
		Project	Minimum for practical Rs. 100/- only Project - Rs. 75/- per project per examiner.
20.	BAMS	Theory Practical	Theory - Rs. 6/- per paper Practical - A consolidated amount of Rs. 10/- per candidate appeared per examiner for papers having viva/oral only Rs. 5/- per candidate appeared per examiner. Minimum for practical Rs. 60/- only
		Viva Project	Project - Rs. 50/- per project per examiner
21.	B. Sc. Nursing & Post - Basic Nursing (Except SME)	Theory Practical	Theory - For paper having three hour duration Rs. 7.50/- per paper. For paper having one and half hour duration - Rs. 3.75/- per paper. Practical - A consolidated amount of Rs. 8/- per candidate appeared per examiner for prescribing, preparing and conducting. Minimum for practical Rs. 100/- only.
			Viva-voce - Rs. 5/- per candidate Project - Rs. 50/- per project per examiner
22.	B. Pharm	Theory	Theory - a) For paper having 3 hr. duration Rs. 7.50 per paper b) For paper having 1 1/2 hour duration Rs 3.75 per paper

26.	P. G. Diploma in Medicine	Project/Dissertation Theory	Project - Rs. 100/- per examiner per project Theory - Rs. 12/- per paper - subject to a minimum of Rs. 150/- each for four examiners i.e. 2 internal and 2 external.
		Viva-voce	Practical - Rs.15/- per candidate per examiner Subject to a minimum of Rs. 150/- each for four examiners (2 internal and 2 external) Viva - voce - Rs. 3/- per candidate appeared per examiner subject to a minimum Rs.150/- per examiner.
27.	M. Phil (Other than CSS)	Project/Dissertation	Project - Rs. 100/- per examiner per project Rs. 350/- per Dissertation
28.	SF, PG, Courses	Theory Practical	Theory - Rs. 7.50 per paper Practical - A consolidated amount of Rs. 10/- per candidate appeared to each examiner irrespective of duration and including records. If records only Rs. 2/- per record per examiner.
		Viva - voce	Viva - voce - Rs. 2/- per candidate appeared per examiner.
		Project	Project - Rs. 37.50 per examiner per project/ Dissertation/Thesis
29.	MJC/MLISc./M.Sc. Applied Science/ MPH/MHA/MPT etc.	Theory Practical	Theory - Rs. 7.50 per paper Practical - A consolidated amount of Rs. 10/- per candidate appeared to each examiner irrespective of duration and including records. If records only Rs. 2/- per record per examiner.
		Viva - voce	Viva - voce - Rs. 2/- per candidate appeared per examiner.
		Project	Project - Rs. 37.50 per examiner per project/ Dissertation/Thesis.